



**DRAFT MINUTES OF THE TORWORTH PARISH COUNCIL MEETING HELD AT TORWORTH GRANGE
FARM SHOP AND CAFÉ, TORWORTH.
Tuesday March 5th, 2019 at 7:00PM**

PRESENT

Chair: Councillor C. Willis (CW)

Vice-Chair: Councillor J. Helliwell (JH)

Councillors: H. Helliwell (HH), D. Lacey (DL), M. Lacey (ML)

County Councillor:

District Councillor:

Clerk: C. Challener (CC)

Apologies: Councillor: R. Willis (RW), M. Gray (MG), G. Hadley (GH), T. Taylor (TT)

Members of the public: 0

OPEN FOR MEMBERS OF THE PUBLIC

01/0319

WELCOME AND APOLOGIES FOR ABSENCE

The chair opens the meeting welcoming all attendees.

Councillors: R. Willis (RW), M. Gray (MG), G. Hadley (GH), T. Taylor (TT) send apologies.

02/0319

DECLARATION OF INTERESTS

None declared

03/0319

CRIME REPORT

No update on previous month from police.co.uk

04/0319

COUNTY AND DISTRICT COUNCILLOR'S REPORT

The Integrated Transport Scheme - Torworth request that the area/footpath between Barnby Moor and Torworth is repaved due to the ascetics and health and safety associated with the area being in disrepair. This has now been submitted.

Action TT to provide update as advised.

05/0319

MINUTES OF THE LAST MEETING

The minutes of the previous meeting were signed as accurate and as a true record.

06/0319

NEW MATTERS ARISING & ONGOING MATTERS

A request for Funding has been made by the **Scarecrow Festival Committee** for cost of covering the hiring of the tables and chairs for the 2019 festival. This is discussed and agreed to be supported. £335 plus VAT is earmarked.

Proposed ML/Second DL

The wooden Torworth sign: The sign is now ready for installation. The sign is to be placed where previously installed. Clerk to email Insurance company to ascertain whether we are covered under our insurance if we decide to install ourselves.

Action CC

ID badges: CW has a quote for ID Cards and lanyards at £10 per person. Agreed all Parish Councillors to have one. CW has created a mock up and will progress after the close of nominations.

Action CW

Traffic: ML to complete the traffic report for the Baulk, adding in facts, figures, and photographs to enhance TPC's argument for weight restrictions.

Action: ML

Torworth Welcome Pack: Information now with CC to progress.

Action: CC

Highways: The issue of past felling of a tree on the verge adjacent to High Gables, Gt Nth Rd, Torworth. No replanting is currently programmed for this site; The Parish Council would like this to be reconsidered.

Action TT

Provision of a street lamp/lighting column at the entrance to the playpark on Holds Lane:

TT has requested Via to assess the site and advise if any provision here is likely to be progressed.

Action TT

Damage caused by vehicles entering/exiting the junction of Baulk Lane and Gt Nth Rd.

TT has asked what measures might be possible (e.g. criteria for establishing weight restrictions on village roads like in Sutton), awaiting response.

Action TT

Neighbourhood Planning: CW has completed the letter of application to designate the boundary for the Plan. Clerk to post letter. A meeting to kickstart the committee side of the NHP steering committee will take place shortly. Initial costs of room rental will be covered by the Parish Clerk.

Action: CW/CC

07/0319 FINANCE

Payments presented and approved for the month were:

Bank Transfer - Clerks Wages	£	252.00
001209 - Torworth Grange Café	£	15.00
001210 - ICO		40.00

The clerk passes the Bank Reconciliation to all for review.

As of May, we will need a new bank signatory.

Insurance quotes from Came and Co discussed. Excesses and public liability to be confirmed via email/what's app. All agree that Hiscox the current insurer has been reliable this far. Quotes are Inspire £510.02, Hiscox £532.79, Ecclesiastical £928.72

A Gate on the Playing field is discussed. Previously a contractor gave a quote but it was decided that it would be more economical to buy off the shelf. To be discussed later in the year prior to the Scarecrow Festival (Add to April Agenda).

08/0319 IGAS UPDATE:

Tinker Lane:

IGas paper work to be stored in the unit with all historical papers.

IGas are now working with the relevant consultants on plans to restore the Tinker Lane site.

10/0319 AMENITIES AND FACILITIES:

The Village Wardens: perform a litter pick and playpark inspection as required. In addition to the normal warden duties, the Millennial walk sign to be cleaned. The playing field equipment requires cleaning when convenient.

Action: CW

Clerk to email Blyth Parish Council to arrange the cleaning of Graves Moor (where the road joins the Baulk)

Action: CC

Picnic Bench: The Planks have been purchased, the repair to go ahead.

Action: RW

A sign is required for the park detailing the location of the Park and contact numbers. CW has mocked up a sign for review by everyone and will now pass to the sign company for creation. The estimated cost is £40 plus VAT (Proposed HH/Second JH, all in favour)

Action: CW

5 a Side Football Equipment: Equipment stored with JH – to be placed in situ to coincide with the football season and once installed a monthly H&S report is to be conducted. CW to add when necessary.

Action: RW/JH/CW

Defibrillator: TPC has received a grant from IGas for £1,500 for a defibrillator, housing case, and solar lighting. Monies to be claimed retrospectively.

BDC have now assessed the situation and agreed in principal that the unit can be housed. A formal email has been received.

It is also agreed that the IGas Grant should be (re)applied for to add to the fund, and if not alternative funding to be sought. TT has funded £500 from NCC towards the unit.

BT red telephone box: The Tesco's bag for life grant to be applied for. The defib to be housed in the box. Other means of granting to be looked at if not successful. Defib unit to be purchased as soon as possible.

CW to approach the owners of the cutting shed to see if that could be a viable option for the housing of the unit.

Action: CC/CW

Playground Boundary: It is discussed and agreed that the area on the left and side of the playing field is to be referenced to reflect the Boundary as detailed within the land registry documentation and Playing Field deeds. Temporary fencing to be used. Agreed at £50 (plus VAT). RW and the wardens are now progressing with the works but have agreed to leave an area where its believed Hedgehogs are hibernating.

CIL monies earmarked for use of installation of permanent works – additional monies earmarked for posts as needed and ties (etc) of £200 to be reviewed as necessary.

Action CW/RW/HH

The Tree Survey – CW has created work orders in relation to the survey performed, targeting the immediate priority actions. RW is progressing with the wardens.

Replacement trees costed at £25 per tree from Green Mile, Woodland trust to be looked into. Fruit trees to be looked at. Trees to be discussed further in September when planting is ideal.

TT mentions also the Mayflower Pilgrim Trust possibly had some available.

Action CW/RW

The Friends of Daneshill: it is agreed that the PC should join the committee (£5 joining fee) and have a representation at their meeting.

Action JH

Ride on Mower:

An application to the LIS fund committee has been submitted – this would be matched funding. To be progressed should the application for the grant be successful.

The Commemorative Event

A formal memorial plaque is discussed and agreed for progression (WW1).

A living memorial is discussed with stones/granite to commemorate the fallen. All agree that this is a great idea.

More discussion required September 19.

The repeat purchase of Lamp post Poppies is discussed and agreed that a further purchase as soon as possible is a good idea. It is agreed to purchase a further 30 at a cost/donation of circa £90. Clerk to purchase when available.

Action CW/CC

Bassetlaw Spring Clean: correspondence from BDC is discussed and it is agreed that the village will participate in the scheme.

Email Addresses: are discussed and it agreed that each councillor will create their own email accounts using a naming convention agreed. Once set up all to communicate to clerk with details of account access in a sealed envelope.

Convention: firstname.surnameTPC@gmail.com

Action ALL

Village Hall: the need for a village hall is discussed, all agree there is a need for one and therefore further progression required. This is to be left with the neighbourhood plan to progress in terms of whether there is a requirement.

Preservation Orders: The process being; we request a tree preservation order, BDC review the trees and decide whether the criteria are met, a consultation is held and then the order passed.

The PC want to progress with this and require confirmation of costs and whether per tree or per application. BDC emailed but have yet to respond, clerk to re-email and copy MG in to aid progression.

Action CC

On behalf of the neighbourhood plan JH has questioned with Bassetlaw DC the boundaries versus the planning wards. There is some uncertainty between who, if any area would receive allocations where areas/properties fall outside one of the locations. JH to seek written confirmation from BDC to ensure clarity.

Action CC

11/0319 PLANNING ISSUES DECLARED BEFORE OR AT THE MEETING

19/00222/FUL Change of Use from Pallet Storage and Manufacturing to Industrial (B2) and Storage and Distribution (B8) and Erect Single Storey Rear Extension to Existing Building.
Support with concerns relating to Traffic

19/00140/LBA / 19/00138/FUL: Conversion of Disused Agricultural Building to Create a Semi-Detached Dwelling Barn 2 Manor Farm Great North Road Torworth Retford Nottinghamshire DN22 8NU
Support – asking that heritage features remain intact and are preserved and enhanced. Noting previously approved developments being seen as favourable.

Clerk to question BDC planning department in respect to the follow up on the Separatist building regulation non-conformances.

Action CC

12/0319 CORRESPONDENCE AND CORRESPONDENCE TO BE CIRCULATED:

Nomination forms received and distributed.

13/0319 UPDATES FROM OTHER COMMITTEES

Village Plan meeting at Lound Village Hall attended.

14/0319 INFORMATION TO BE FORWARDED TO THE NEXT MEETING & ANY OTHER BUSINESS:

A monthly abridged set of minutes to go into the STAR Newsletter monthly.

Action CC

15/0319: DATE OF NEXT MEETING:

The date of the next meeting is Tuesday, 2nd April 2019 at 7pm at Torworth Grange Café.

Signed as a true record: _____ Date _____

Print name _____ Position: _____

For more information, or queries please contact the clerk on the below or a Parish Councillor direct.

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