



**DRAFT MINUTES OF THE TORWORTH PARISH COUNCIL MEETING HELD AT TORWORTH GRANGE
FARM SHOP AND CAFÉ, TORWORTH.
Tuesday February 4th, 2020 at 7:00PM**

PRESENT

Chair: Councillor C. Willis (CW)

Vice-Chair: Councillor J. Helliwell (JH)

Councillors: D. Lacey (DL), R. Willis (RW), M. Lacey (ML)

County Councillor: T. Taylor (TT)

District Councillor: P. Nicholls (PM)

Clerk: C. Challener (CC)

Apologies: None

Members of the public: 4

OPEN FOR MEMBERS OF THE PUBLIC

The Ranskill and Torworth Allotment Club ask whether they can now offer to Scrooby allotment spaces based on the current number of vacancies and no uptake from the recent advert in the STAR.

Another advert will be placed next month offering to residents in Torworth and Ranskill. The Parish Council agree upon unanimous vote that given the number of vacancies, plots can be offered to Scrooby residents.

2 Residents declare an interest in the vacant Parish Council positions. They will observe the meeting this month, complete the registration of interest form and attend next months meeting.

01/0220

WELCOME AND APOLOGIES FOR ABSENCE

The chair opens the meeting welcoming all attendees.

02/0220

DECLARATION OF INTERESTS

None declared

03/0220

CRIME REPORT

0 Crimes reported for December as per the police.co.uk website.

04/0220

COUNTY AND DISTRICT COUNCILLOR'S REPORT

Rural Policing meeting took place last week, 170 new Police officers to be employed for Notts with Mansfield Head Quarters taking priority.

Off road bikers and Quads to be targeted.

Special Constables to be trained up on using (speed) radar guns. 3 devices will be made available for the purpose.

Litter Picking – Pay back society to come to Daneshill road to do a clean up. This has now been added to the works list.

BDC Grant approved for £220 for the purchase of the Trees for the playing Field

BDC has forwarded a survey for Torworth to complete on Fly Tipping. CW to send a copy to PN.

Action CW

The Integrated Transport Scheme (18/19) Torworth request that the area/footpath between Barnby Moor and Torworth is repaved due to the ascetics and health and safety associated with the area being in disrepair. This has now been submitted.

A new bid for **2019/20** has submitted for Baulk Lane for a weight limit.

Action TT to provide update as advised.

TT to raise with highways the safety of the signage at the High Gables location where the tree has been removed and to progress with the stump removal of the tree.

Action TT

05/0220

MINUTES OF THE LAST MEETING

The minutes of the previous meeting were signed as accurate and as a true record of proceedings.

06/0220

NEW MATTERS ARISING & ONGOING MATTERS

The wooden Torworth sign: The sign is now ready for installation. The sign is to be placed where previously installed.

Action JH/RW

ID badges: CW has a quote for ID Cards and lanyards at £10 per person. Agreed all Parish Councillors to have one. CW has created a mock up and will now progress.

Action CW

Traffic: ML to complete the traffic report for the Baulk, adding in facts, figures, and photographs to enhance TPC's argument for weight restrictions. TT will now address the issue of weight limits on the road after JH found old archives relating to an agreement for the requirements.

Action: ML/TT

Damage caused by vehicles entering/exiting the junction of Baulk Lane and Gt Nth Rd.

TT has asked what measures might be possible (e.g. criteria for establishing weight restrictions on village roads like in Sutton), awaiting response.

Action TT

Torworth Welcome Pack: Information now being progressed.

Action: CC

07/0220 FINANCE

Payments presented and approved for the month were:

Bank Transfer - CChallener Clerk Wages (Dec)	£	264.25
Bank Transfer - CChallener Clerk Wages (Jan)	£	264.25
Card - Wickes	£	30.00
Rental - TGC	£	15.00
	£	573.50

The clerk passes the Bank Reconciliation to all for review.

Budget discussed and agreed for 2020.

Precepts set for 2020/2021 at £13080.

The Safe Guarding Policy is reviewed, agreed and adopted. Clerk to publish on website.

Action: CC

Statement within the Grievance policy/Standing Orders to be included in relation to the members of public being in contact with the Parish Council and the code of conduct expected in relation to this and the resulting consequences. Clerk to look for similar policies for inclusion within our policies.

Action: CC

VAT refund completed amounting to £1635.

8/0220 AMENITIES AND FACILITIES:

The Village warden has resigned. The PC agree that the position should be recruited for locally. The position to be advertised as Minimum Wage. CW to confirm Job requirements/specification and confirm regular (basic) hours, clerk then to advertise requirements.

Action: CW/CC

A Gate on the Playing field is agreed to be purchased, originally it was agreed to purchase an off the shelf gate but following a further review it is decided that a bespoke gate is to be purchased which should match the other gate/fencing.

Action: CW/RW/JH

The Millennial Sign is in disrepair. To be reported to BDC to remove or repair. A response received saying the sign is thought to have been adopted by the PC and is in their ownership now.

Play Park signs have now been purchased and we are now in receipt. Signs to be fixed in position.

Action: CW /RW

Defibrillator: TPC has now purchased a defibrillator and housing unit. Clerk to progress with installation.

Action: CC/CW

Playground Boundary

RW is now progressing with the works but have agreed to leave an area where its believed Hedgehogs are hibernating – Works to resume Spring 2020.

A tree within the park has split/partially fallen and damaged the fence. The tree needs removing and the fence repairing. A grant to be looked at for the repair.

CIL monies earmarked for use of installation of permanent works – additional monies earmarked for posts as needed and ties (etc) of £200 to be reviewed as necessary.

Previous works to the playground boundary repair is earmarked. Wire (etc) to be purchased £60

Action CW/RW/JH

The Tree Survey – CW has created work orders in relation to the survey performed, targeting the immediate priority actions. RW is progressing. A tree surgeon required for works. CW to pass names the Burial Board used to ascertain quotes (£500 agreed)

Action CW/RW

Ride on Mower:

It is agreed we need a strimmer to tackle various current jobs (Stihl recommended) – JW and RW to look at.

CW to purchase ear defenders, and a housing unit for the various tools the warden have.

The purchase of the mower and strimmer is agreed in line with the LIS bid information.

Suitable locking device to be purchased.

Ear defenders to be purchased.

All PCs to have a full induction with JH prior to using the mower.

Action JH/ RW /CC

The Memorial Stone.

JRN contracts have donated to the Parish a Stone to be used for the memorial. This will be placed and concreted in location and the plaque progressed. A dedication event to be held once in position and complete. This will possibly be in the Spring.

Clerk to email with an update to the contractor with progress to date, explaining delays due to weather.

Action JH/CW/CC

The Village notice Board has some condensation damage. Mould is growing inside on the felt board which needs replacing. RW to look at sealing the inside better and to confirm the felt board measurements for replacement once other work is completed.

Action RW /CC

The Baby Swing seats need replacing in the playing park. RW to confirm the brand and clerk to the order the replacement.

Action RW /CC

Preservation Orders: The process being; we request a tree preservation order, BDC review the trees and decide whether the criteria are met, a consultation is held and then the order passed.

The PC want to progress with this and require confirmation of costs and whether per tree or per application. BDC have been emailed and have responded: they require trees to be identified. This is discussed and agreed as being the trees on the Great North Road and the Playground. Clerk to progress.

RW to ask at the next Burial Board meeting whether the trees outside the cemetery could/should be TPO'd.

Action CC/RW

Allotments: The Parish Council would like to review the tenancy agreement. Clerk to obtain for review.

The chair asks the council whether it is proper that the Allotment Club is negotiating on our behalf with the solicitor and would like this revoked, and the responsibility to lay with the clerk or that as it currently stands that there is adequate agreements in place in this respect. Following a review of the contract/lease this will be discussed further. The clerk has now passed the agreement to the chair for review.

Action CW/CC

The Parish Council are to look at costs for the placement of a portacabin which will act as a village hub on the playing field, electricity costs, water/sewerage to be looked into and costs for the Portacabin. The installation of the Electricity supply is about £1k plus additional amounts for a meter and trench works, The Water application /installation quote stands at £800 (Excluding Severn Trent connection fee).

CW/JH to look at a Portacabin. Clerk has provided information on loans for 2yr and 5 yrs for loans of £5k (and various other)

A member of the public is researching possible funding options outside of the LIS/the various Council Grants available.

Action CW/JH/CC

Clerk to progress with the LIS applications. Bid to be placed for the purchase of the Electricity Supply for the Playing Field on behalf of the PC and a Fence for the playing field on behalf of the Playing Field Committee.

Action CC/RW/JH

Playing Field Orchard.

Works are now in progress; the Fruit Trees have now been planted. Hawthorne still to be planted. One of the trees has been damaged, and needs to be replace. JH/RW to confirm which one requires replacement. Clerk to purchase once known.

Action RW/JH/CC

The Network Railway signs are in need of repair /clean. Clerk to contact railways to see if they can facilitate the request.

Action CC

The wood used for the benches has deteriorated – Clerk to check whether we can claim back monies from the supplier as the wood should have been good for 20yrs.

Action CC

A property on Underwood Avenue has requested access to the rear of their property via the playing Field Park.

This is agreed with conditions to ensure the safety of the public, the grounds are protected and the gate to remain closed.

Clerk to contact the owner with response.

Action CC

9/0220 PLANNING ISSUES DECLARED BEFORE OR AT THE MEETING

19/01653/FUL Erect 20 Dwellings (A Mix of 3, 4, and 5 Bedroomed Properties) With Associated Parking and Access and the Provision of Communal Open Space

Discussed and all in favour of OBJECTING to the proposal. Clerk to respond.

Action CC

The Local Draft Plan is discussed: Concerns raised over why Torworth has been listed as a Small Rural Settlement when it doesn't meet the criteria detailed within.

Clerk to raise this with BDC as an objection.

Action CC

The Parish Council raise concerns to the County Councillor in respect of the BDC Planning Application relating to the Lound Landfill site on Daneshill Road and decision against a having an Environmental Impact Assessment given the location.

Action TT to progress.

10/0220 CORRESPONDENCE AND CORRESPONDENCE TO BE CIRCULATED:

The STAR Newsletter has wrote requesting a donation as in previous years for £350. This is voted on (Proposed RW/DW) and agreed by all. Paper to be purchased to the amount detailed.

Action CC

The Village Festival has requested a donation of £445 (plus VAT) towards the hire of chairs & tables for the annual festival as in previous years.

This is voted on (Proposed JH/RW) and agreed by all.

Action CC

NALC: reminding of VE days and asking whether we have any requirement for additional Street Lamp Post Poppies. A further £90 to be order via TT. This is voted on (Proposed JH/RW) and agreed by all.

Action CC

11/0220 UPDATES FROM OTHER COMMITTEES AND GROUPS.

CW updates on the **FCC Daneshill Landfill** presentation from the Lound PC meeting. Concerns over this are discussed. To be formally discussed and response agreed once the application is formally submitted.

12/0220 INFORMATION TO BE FORWARDED TO THE NEXT MEETING & ANY OTHER BUSINESS:

The Chair of the Neighbourhood Plan has resigned: it is unclear how much progress has been made. Further update required next month.

Note: TT to be asked to Thank VIA on the works to the verges completed (March)

13/0220: DATE OF NEXT MEETING:

The date of the next ordinary parish Council meeting is Tuesday, 3rd March 2020 at Torworth Grange Café.

Signed as a true record: _____ Date _____

Print name _____ Position: _____

For more information, or queries please contact the clerk on the below or a Parish Councillor direct.

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