



**DRAFT MINUTES OF THE TORWORTH PARISH COUNCIL MEETING HELD AT TORWORTH GRANGE
FARM SHOP AND CAFÉ, TORWORTH.
Tuesday June 4th, 2019 at 7:00PM**

PRESENT

Chair: Councillor C. Willis (CW)

Vice-Chair: Councillor J. Helliwell (JH)

Councillors: D. Lacey (DL), R. Willis (RW), M. Lacey (ML)

County Councillor: T. Taylor (TT)

District Councillor: P. Nicholls (PM)

Clerk: C. Challener (CC)

Apologies: none

Members of the public: 4

OPEN FOR MEMBERS OF THE PUBLIC

A member of the public expresses their concern over the proposed development in Torworth, in that any monies paid whether relating to CIL or precept would be paid to Ranskill.

The member of the public explains that they had submitted a proposed planning application in previous years which was supported by the village and by the Parish Council at the time but refused by Bassetlaw Parish Council due to the land being considered as a Green Field site. A letter is received expressing this concern.

01/0619

WELCOME AND APOLOGIES FOR ABSENCE

The chair opens the meeting welcoming all attendees.

02/0619

DECLARATION OF INTERESTS

None declared

03/0619

CRIME REPORT

A total of 2 Crimes reported for the month of April both on or near Underwood Avenue

1x Anti-Social Behaviours

1x Violence or sexual Offences reported as still under investigation

04/0619

COUNTY AND DISTRICT COUNCILLOR'S REPORT

A new Labour representative has been elected as District Councillor: Paul Nicholls introduces himself formally to the group. PN is still awaiting for various contact information from BDC once this is completed he will provide notice board information etc.

Action PN

The Integrated Transport Scheme - Torworth request that the area/footpath between Barnby Moor and Torworth is repaved due to the ascetics and health and safety associated with the area being in disrepair. This has now been submitted.

Action TT to provide update as advised.

05/0619

MINUTES OF THE LAST MEETING

The minutes of the previous meeting were signed as accurate and as a true record of proceedings.

06/0619

NEW MATTERS ARISING & ONGOING MATTERS

An increased amount of Dog waste has been noticed, with bags just being thrown into hedges. A request to go to BDC for a bin to be placed near the cemetery. BDC Identify that there is in fact already a bin in close proximity to the cemetery and that this, as all black bins, should be used for disposing of dog waste. They will place a sign on the bin stating that the bin can be used for dog waste.

A request for a bin to be placed in an alternative location to be actioned.

Action CC

The wooden Torworth sign: The sign is now ready for installation. The sign is to be placed where previously installed.

Action JH/RW

ID badges: CW has a quote for ID Cards and lanyards at £10 per person. Agreed all Parish Councillors to have one. CW has created a mock up and will now progress.

Action CW

Traffic: ML to complete the traffic report for the Baulk, adding in facts, figures, and photographs to enhance TPC's argument for weight restrictions. TT will now address the issue of weight limits on the road after JH found old archives relating to an agreement for the requirements.

Action: ML/TT

Damage caused by vehicles entering/exiting the junction of Baulk Lane and Gt Nth Rd.

TT has asked what measures might be possible (e.g. criteria for establishing weight restrictions on village roads like in Sutton), awaiting response.

Action TT

Torworth Welcome Pack: Information now being progressed.

Action: CC

07/0619 FINANCE

Payments presented and approved for the month were:

Card - CLS Screwfix	£	15.98
Card - B&Q	£	66.28
Bank Transfer - Clerk Salary	£	264.25
Card - Screwfix	£	13.49
001217 - Torworth Grange Café rental	£	15.00
Bank Transfer CChallener Fast Host/Email Domain	£	11.99

The clerk passes the Bank Reconciliation to all for review.

Clerk to progress DL as new bank signatory.

Action: CC

The chair reads the AGAR statements out to the group, all are agreed and signed.

Clerk to transfer £200 to the Barclays account for use by the chair. The Debit card is to be destroyed and cancelled.

A Gate on the Playing field is agreed to be purchased, agreed at £150 plus VAT off the shelf. Proposer: HH/ JH all in favour.

Action: CW/RW/JH

8/0619 AMENITIES AND FACILITIES:

The Village Wardens: perform a litter pick and playpark inspection as required. In addition to the normal warden duties, the Millennial walk sign to be cleaned. The playing field equipment requires cleaning when convenient. Pictures to be taken of daffodils to identify areas where further planting is required.

Action: CW

Clerk to email Blyth Parish Council to arrange the **cleaning of Graves Moor road** (where the road joins the Baulk). This will be discussed at their next meeting.

Picnic Bench: The Planks have been purchased, the repair to go ahead.

Action: RW

A sign is required for the park detailing the location of the Park and contact numbers. CW has mocked up a sign for review by everyone and will now pass to the sign company for creation. The estimated cost is £40 plus VAT (Proposed HH/Second JH, all in favour)

Action: CW

5 a Side Football Equipment: Has been installed and all works are complete.

Defibrillator: TPC has received a grant from IGas for £1,500 for a defibrillator, housing case, and solar lighting. Monies to be claimed retrospectively.

BDC have now assessed the situation and agreed in principal that the unit can be housed. A formal email has been received. Clerk to progress.

It is also agreed that the IGas Grant should be (re)applied for to add to the fund, and if not alternative funding to be sought. TT has funded £500 from NCC towards the unit.

Defib unit to be purchased as soon as possible.

Action: CC/CW

Playground Boundary

RW and the wardens are now progressing with the works but have agreed to leave an area where its believed Hedgehogs are hibernating.

CIL monies earmarked for use of installation of permanent works – additional monies earmarked for posts as needed and ties (etc) of £200 to be reviewed as necessary.

Action CW/RW/HH

The Tree Survey – CW has created work orders in relation to the survey performed, targeting the immediate priority actions. RW is progressing with the wardens.

Replacement trees costed at £25 per tree from Green Mile, Woodland trust to be looked into. Fruit trees to be looked at. Trees to be discussed further in September when planting is ideal.

TT mentions also the Mayflower Pilgrim Trust possibly had some available.

Action CW/RW

Ride on Mower:

An application to the LIS fund committee has been submitted – this would be matched funding. To be progressed should the application for the grant be successful.

The Commemorative Event

A formal memorial plaque is discussed and agreed for progression (WW1).

A living memorial is discussed with stones/granite to commemorate the fallen. All agree that this is a great idea.

More discussion required July 19.

The repeat purchase of Lamp post Poppies is discussed and agreed that a further purchase as soon as possible is a good idea. It is agreed to purchase a further 30 at a cost/donation of circa £90. Clerk to purchase when available.

Action CW/CC

Email Addresses: are discussed and it agreed that each councillor will create their own email accounts using a naming convention agreed. Once set up all to communicate to clerk with details of account access in a sealed envelope.

Convention: firstname.surnameTPC@gmail.com

Action ALL

Preservation Orders: The process being; we request a tree preservation order, BDC review the trees and decide whether the criteria are met, a consultation is held and then the order passed.

The PC want to progress with this and require confirmation of costs and whether per tree or per application. BDC have been emailed and have responded: they require trees to be identified. This is discussed and agreed as being the trees on the Great North Road and the Playground. Clerk to progress.

RW to ask at the next Burial Board meeting whether the trees outside the cemetery could/should be TPO'd.

Action CC/RW

Allotments: The Parish Council would like to review the tenancy agreement. Clerk to obtain for review. The chair asks the council whether it is proper that the Allotment Club is negotiating on our behalf with the solicitor and would like this revoked, and the responsibility to lay with the clerk or that as it currently stands that there is adequate agreements in place in this respect. Following a review of the contract/lease this will be discussed further.

Action CC

The key holders to the **notice board** are discussed. It is agreed that the key should be requested back and held by a Parish Councillor. Clerk to email/ write a letter.

Action CC

The PC discuss the VAT recovered on the purchase of the **playing field swings** and agree that this should be donated to the **Playing Field Committee** for further use on the playing field. Clerk to action – amounts circa £280. Proposed RW, JH all agree.

Action CC

Playing Park to be closed to the public prior to the Festival to aid set up.

9/0619 PLANNING ISSUES DECLARED BEFORE OR AT THE MEETING

19/00446/HSE: Demolition of Existing Conservatory and Erection of Single Storey Rear Extension and Two Storey Side Extension. – No objection.

It is requested that District Councillor Paul Nicholls requests of the Bassetlaw Planning team that Torworth be notified of any planning applications relating to the proposed Rose and Co development.

Action PN

10/0619 CORRESPONDENCE AND CORRESPONDENCE TO BE CIRCULATED:

The insurance has been renewed with Hiscox.

Letter from Public objecting to the proposed planning application previously discussed. The correspondence also kindly including 2 historic photos of the village.

11/0619 UPDATES FROM OTHER COMMITTEES AND GROUPS

CW updates on IGas: they are now in the process of progressing the restoration to the Tinker lane site. Tender date has surpassed, and they are now assessing all bids. Planning application to restore the layby lane was rejected on the grounds that restoration /layby traffic could pose risk until the restoration is complete.

12/0619 INFORMATION TO BE FORWARDED TO THE NEXT MEETING & ANY OTHER BUSINESS:

Retirement Gifts for previous Parish Councillors are discussed and monies earmarked. CW to progress.

Action CW

13/0619: DATE OF NEXT MEETING:

The date of the next ordinary parish Council meeting is Tuesday, 2nd July 2019 following the APM at Torworth Grange Café.

Signed as a true record: _____ Date _____

Print name _____ Position: _____

For more information, or queries please contact the clerk on the below or a Parish Councillor direct.

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