



**DRAFT MINUTES OF THE TORWORTH PARISH COUNCIL MEETING HELD BY VIRTUAL
CONFERENCE
Tuesday April 7th, 2020 at 7:00PM**

PRESENT

Chair: Councillor C. Willis (CW)

Vice-Chair: Councillor J. Helliwell (JH)

Councillors: D. Lacey (DL), R. Willis (RW), A. Duce (AD), M. Lacey (ML)

County Councillor: T. Taylor (TT)

District Councillor:

Clerk: C. Challener (CC)

Apologies: P. Nicholls (PM)

Members of the public: None

OPEN FOR MEMBERS OF THE PUBLIC

Virtual Link to the meeting made available to the public via the facebook page and the village website.

01/0420

WELCOME AND APOLOGIES FOR ABSENCE

The chair opens the meeting welcoming everyone.

02/0420

DECLARATION OF INTERESTS

None declared

03/0420

CRIME REPORT

Due to the current situation the police will no longer be reporting data via the police.co.uk site and therefore no data on crimes will be available to the Parish Council.

04/0420

COUNTY AND DISTRICT COUNCILLOR'S REPORT

County Council is currently running a £1m funding scheme via the LIS team to support businesses and communities. Details are available on Notts County Council website.

The Hedgerow removed representing the Parish Boundary has been removed PN has raised this with BDC who have acknowledged that this should not have been removed. PN to progress with BDC.

Action PN

The Integrated Transport Scheme (18/19) Torworth request that the area/footpath between Barnby Moor and Torworth is repaved due to the ascetics and health and safety associated with the area being in disrepair. This has now been submitted.

A new bid for **2019/20** has submitted for Baulk Lane for a weight limit.

Action TT to provide update as advised.

05/0420

MINUTES OF THE LAST MEETING

The minutes of the previous meeting were signed as accurate and as a true record of proceedings.

06/0420

NEW MATTERS ARISING DURING THE MONTH

Covid 19: A Ranskil and Torworth Corona Virus help group has been set up to assist anyone in need. The group can be found on facebook or by contacting the clerk or a village councillor.

Councillor Willis has been delivering food packages and ensuring anyone who has contacted the group within the village has been assisted.

Cllr Willis asks should anyone needing help to contact him.

A comprehensive list on NCC and BDC contact numbers has been listed on the village website.

Cllr M Lacey to add details to the village notice board.

Members that have registered directly with the NHS to assist those in need are now being contacted.

The Parish Council have donated £100 of food to the group and earmark further provisions of £100 should they be required (proposed by RW/AD all in favour).

A grant of £300 is placed with County Councillor for the cause.

06b/0420 ONGOING MATTERS

The wooden Torworth sign: The sign is now ready for installation.

CW has contacted NCC in regards to having planters in addition to the sign. A response has been received agreeing that Highways will come out to site the installation once the planter has been decided on.

Action JH/RW

ID badges: CW has a quote for ID Cards and lanyards at £10 per person. Agreed all Parish Councillors to have one. CW has created a mock up and will now progress.

Action CW

Traffic: ML to complete the traffic report for the Baulk, adding in facts, figures, and photographs to enhance TPC's argument for weight restrictions. TT will now address the issue of weight limits on the road after JH found old archives relating to an agreement for the requirements which have now been sent to TT.

Torworth Welcome Pack: Information now being progressed.

Action: CC

07/0420 FINANCE

Payments presented and approved for the month were:

<i>Payments for the month</i>		
Supplies For Community Donation	£	98.37
Bank Transfer - CChallener Clerk Wages	£	264.24
Card - Auto Renewal - M/Office 365	£	59.99
	£	422.60

The clerk passes the Bank Reconciliation to all for review.

A Monthly spend of up to £600 is agreed, authorised by the clerk in the event that a quorum can not meet to discuss spend during the pandemic. This is a precautionary measure as advised by the PC governing association NALC. Proposed by CC/AD all agree.

Monthly petrol cost of £20 agreed per month to be spent on the card or reimbursed as necessary to cover Grass cutting. 1x additional Jerry Can and 2 stroke oil to be purchased by CW.

Proposed by JH/RW all agree.

The laptop requires replacing. Various models reviewed and a model agreed. Clerk to purchase with budget agreed at £550 ex vat.

Proposed by JH/RW all agree

Action: CC

8/0420 AMENITIES AND FACILITIES:

The Playing Field has been closed in line with Government instruction. No inspections/safety checks to take place, and no grass cuts until after lockdown.

AD to photo the verges during daffodil bloom to map where the gaps are or thinning.

Action: AD

The Village warden has resigned. The PC agree that the position should be recruited for locally. The position to be advertised as Minimum Wage. CW confirms Job requirements/specification and confirms regular (basic) hours, clerk then to advertise requirements. A DBS check will be required. Clerk to put together a job specification.
Action: CW/CC

A Gate on the Playing field is agreed to be purchased, originally it was agreed to purchase an off the shelf gate but following a further review it is decided that a bespoke gate is to be purchased which should match the other gate/fencing.
Action: CW/RW/JH

The Millennial Sign is in disrepair. To be reported to BDC to remove or repair. A response received saying the sign is thought to have been adopted by the PC and is in their ownership now. AD to look at funding/grants available.
Action: AD

Defibrillator: Has now been installed. Further training requirements to be reviewed at a suitable time.
Action: ALL

Playground Boundary

RW is now progressing with the works but have agreed to leave an area where its believed Hedgehogs are hibernating – Works to resume Spring 2020.

A tree within the park has split/partially fallen and damaged the fence. The tree needs removing and the fence repairing. A grant to be looked at for the repair.

CIL monies earmarked for use of installation of permanent works – additional monies earmarked for posts as needed and ties (etc) of £200 to be reviewed as necessary.

Previous works to the playground boundary repair is earmarked. Wire (etc) to be purchased £60

Action CW/RW/JH

The Tree Survey – CW has created work orders in relation to the survey performed, targeting the immediate priority actions. RW to call/email a tree surgeon who has worked on the Burial Grounds to progress.

Action CW/RW

Ride on Mower:

All PCs to have a full induction with JH prior to using the mower.

CW to purchase petrol as needed.

Action JH/ RW /CC/CW

The Memorial Stone.

JRN contracts have donated to the Parish a Stone to be used for the memorial. This will be placed and concreted in location and the plaque progressed. A dedication event to be held once in position and complete. This will possibly be in the Spring.

RW/CW to purchase resin for protecting and securing the rocks in place at £100, proposed AD/DL all in favour .

Action JH/CW/CC

The Village notice Board has some condensation damage. Mould is growing inside on the felt board which needs replacing. RW to look at sealing the inside better and to confirm the felt board measurements for replacement once other work is completed.

Action RW /CC

The Baby Swing seats need replacing . Clerk to progress with the purchase of new ones at £300.

Action RW /CC

Preservation Orders: The process being; we request a tree preservation order, BDC review the trees and decide whether the criteria are met, a consultation is held and then the order passed.

The PC want to progress with this and require confirmation of costs and whether per tree or per application. BDC have been emailed and have responded: they require trees to be identified. This is discussed and agreed as being the trees on the Great North Road and the Playground. Clerk to progress.

RW to ask at the next Burial Board meeting whether the trees outside the cemetery could/should be TPO'd.

Action CC/RW

Allotments: The chair asks the council whether it is proper that the Allotment Club is negotiating on our behalf with the solicitor and would like this revoked, and the responsibility to lay with the clerk or that as it currently stands that there is adequate agreements in place in this respect. Following a review of the contract/lease this will be discussed further. The clerk has now passed the agreement to the chair/vo ice chair for review.

Action CW/JH

The Parish Council are to look at costs for the placement of a portacabin which will act as a village hub on the playing field, electricity costs, water/sewerage to be looked into and costs for the Portacabin. The installation of the Electricity supply is about £1k plus additional amounts for a meter and trench works, The Water application /installation quote stands at £800 (Excluding Severn Trent connection fee).

CW/JH to look at a Portacabin. Clerk has provided information on loans for 2yr and 5 yrs for loans of £5k (and various other)

A member of the public is researching possible funding options outside of the LIS/the various Council Grants available.

Action CW/JH/CC

The LIS application has been submitted. A bid has been submitted for the purchase of the Electricity Supply for the Playing Field on behalf of the PC and a Fence for the playing field on behalf of the Playing Field Committee.

Action CC/RW/JH

Playing Field Orchard.

The Walnut tree has died, to be replaced and a further fruiting Cherry Tree purchased.

Action RW/JH/CC

The Network Railway signs are in need of repair /clean. Alternative route to be looked at to repair.

Action CC

The wood used for the benches has deteriorated – Clerk to check whether we can claim back monies from the supplier as the wood should have been good for 20yrs.

Action CC

JH to lay **chipping near the Playing Field gate** to infill the marks recently made.

Action JH/RW

With recent flooding, the house on the Baulk Lane is being flooded regular, the lady has contacted Bassetlaw District council but got no where. VIA have been out to the house and provided sand bagging, but no further action to resolve the situation taken. This is reoccurring at each every rain. TT responds that resources are stretched, and houses that are internally flooding are being prioritised. It is likely that this will be addressed by order of priority rank. TT will follow up to see whether the property/incident has been surveyed yet, and relay the cause of the issue.

Action TT

Clerk to look at the **website listings** to see if they can decend in order. Hugo Fox to be contacted.

Action CC

9/0420 PLANNING ISSUES DECLARED BEFORE OR AT THE MEETING

20/00345/OUT: Outline Application with All Matters Reserved to Erect 6 Semi-Detached Dwellings and 2 Detached Dwellings.

Response: in principle no objection. The PC welcomes affordable housing to the village. Generally the opinion of the PC is that the site is overdeveloped in number of dwellings. The PC agrees with the highways response in regards to parking (and being over developed).

10/0420 CORRESPONDENCE AND CORRESPONDENCE TO BE CIRCULATED:

11/0420 UPDATES FROM OTHER COMMITTEES AND GROUPS.

The Chair of the Neighbourhood Plan has resigned: no response has been received from the chair. CW to chase the information. Parish Council to absorb.

Action CW

The Cementary grounds have been closed in line with government guidelines.

12/0420 INFORMATION TO BE FORWARDED TO THE NEXT MEETING & ANY OTHER BUSINESS:

None.

13/0420: DATE OF NEXT MEETING:

The date of the next ordinary parish Council meeting is Tuesday, 4th May 2020 by virtual conference.

Signed as a true record: _____ Date _____

Print name _____ Position: _____

For more information, or queries please contact the clerk on the below or a Parish Councillor direct.

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