



**DRAFT MINUTES OF THE TORWORTH PARISH COUNCIL MEETING HELD AT TORWORTH GRANGE
FARM SHOP AND CAFÉ, TORWORTH.
Tuesday December 4th, 2018 at 7:00PM**

PRESENT

Chair: Councillor C. Willis (CW)

Vice-Chair: Councillor J. Helliwell (JH)

Councillors: H. Helliwell (HH), D. Lacey (DL), G. Hadley (GH), R. Willis (RW)

County Councillor: T. Taylor (TT)

District Councillor: District Councillor M. Gray (MG)

Clerk: C. Challener (CC)

Apologies: Councillors: R. D'Amelio (RDA), M. Lacey (ML)

Members of the public: 0

OPEN FOR MEMBERS OF THE PUBLIC

01/1218

WELCOME AND APOLOGIES FOR ABSENCE

The chair opens the meeting welcoming all attendees.

Councillor: R. D'Amelio (RDA) & M. Lacey (ML) send apologies.

02/1218

DECLARATION OF INTERESTS

RW, CW declare a conflict of interest in relation to a discussion about giving a donation to Mattersey Thorpe residents association due to relations serving within the association.

03/1218

CRIME REPORT

1 Crime reported on the Police.co.uk website for September this being reported as Anti-social behaviour on, or near Huntsman Place.

In addition, the PC are aware of recent activities relating to attempted break within the village, a theft of a mower, and further reports of poacher activity.

04/1218

COUNTY AND DISTRICT COUNCILLOR'S REPORT

District Councillor MG reads an email he has sent out recently (email below for information):

At a meeting I attended recently it was apparent that my role as your District Councillor had been a little "fudged", it has always been my intention to represent *all* the people of my Ward where I can.

The views of the present administration are not necessarily mine and may not match the views or needs of the Ward but is often derived from a majority vote in the council chamber.

There are technical matters that have to be debated and asserted by the various committees, full time officers have a large input as well.

So to summarise in attending meetings it is as a representative of the Ward of Ranskill (Mattersey, Mattersey Thorpe, Torworth and Ranskill. with a seat on the council and not a member of the planning committee or cabinet.

This means I will put queries to the various factions but am not responsible or do not necessarily agree with their actions .

Yours Michael Gray DC. Ranskill Ward BDC.

MGs role within the CLG is discussed in brief, CW agrees that it is appropriate for him to send a sub.

The email from Julian Proudman is read relating to the Public Space Protection Order query. The PC wish to keep the Playground area free from Dogs and so will enforce restrictions as deemed appropriate.

MG updates the PC in respect to the change in policing responsibilities and that Jason Fellowes has resumed his previous position in relation to Foot Beat ownership.

MG has spoken to the Planning department (BDC) re the changes requested to the status box section – the response being that any changes would require investment in reprogramming and unlikely to go ahead.

RW has reported the Daneshill road sign 3 times now, which has now been damaged for newly a year. MG agrees to progress with the senior manager at BDC.

Action MG

TT/CW met with the Highways team and have agreed the positioning of the **interactive sign** prior to work commencing.

The Integrated Transport Scheme - Torworth request that the area/footpath between Barnby Moor and Torworth is repaved due to the ascetics and health and safety associated with the area being in disrepair. This has now been submitted.

Action TT to provide update

TT provides details on the LIS scheme that is currently open. The closing date is 28th February for application.

TT explains her position on the planning committee and offers the use of her acting as an advocate as and when needed on our behalf. TT Explains in such a situation then her role on the planning committee would be relinquished.

The Parish Council briefly discuss whether they would find an advocate useful in relation to the Quarry Planning permission.

05/1218

MINUTES OF THE LAST MEETING

The minutes of the previous meeting were signed as accurate and as a true record.

06/1218

NEW MATTERS ARISING & ONGOING MATTERS

The notice board windows have been replaced.

The wooden Torworth sign: The sign is now ready for installation. The PC ask TT whether Highways could install the sign on the PCs behalf, awaiting response. The response was that there was no budget to do so and that the cost would need to be funded.

The PC would like to ascertain estimates for the work involved. Clerk to email TT to progress.

Action CC/TT/JH

ID badges: RDA has spoken to the University and can only get the laminated wallet lanyard badges. But the cost is pence versus Pounds.

Action: RDA

Traffic: CW to complete the traffic report, adding in facts, figures, and photographs to enhance TPC's argument. CW has now passed to CC.

Action: CC

Torworth Welcome Pack: Information now with CC to progress.

Action: CC

BT do an adopt a red telephone box for £80 which can and has been used for the use of a defibrillator. The Parish Council discuss and would like to progress further if possible. Clerk to look into.

Action: CC

Highways: The issue of past felling of a tree on the verge adjacent to High Gables, Gt Nth Rd, Torworth. No replanting is currently programmed for this site; The Parish Council would like this to be reconsidered.

Action TT

Provision of a street lamp/lighting column at the entrance to the playpark on Holds Lane:

TT has requested Via to assess the site and advise if any provision here is likely to be progressed.

Action TT

Damage caused by vehicles entering/exiting the junction of Baulk Lane and Gt Nth Rd.

TT has asked what measures might be possible (e.g. criteria for establishing weight restrictions on village roads like in Sutton), awaiting response.

Action TT

Neighbourhood Planning: CW to start on the Boundary requirements to be submitted to BDC for review and consultation.

Action: CW/JH

07/1218 FINANCE

Payments presented and approved for the month were:

<i>Payments - Cheques/ Bank Transfers for December</i>	
001202 - Torworth Grange Café	£ 15.00
001203 - Torworth Playing Field (reimburse for RDE)	£ 62.78
Bank Transfer - Clerks Wages	£ 201.60
Bank Transfer - Warden	£ 20.00
Bank Transfer - Warden Holiday	£ 10.00
Bank Transfer - Warden Holiday	£ 50.00
Bank Transfer - Clerk Holiday	£ 216.22
	£ 575.60

The clerk passes the Bank Reconciliation to all for review.

A Gazebo was borrowed from Mattersey Thorpe Tenants and resident's association for the Remembrance event – it is discussed and agreed that in addition to the above costs for the month a donation of £25 should be sent to the association as a thank you. Cheque raised at the meeting and pass to RW to send to the association. HH proposed, GH seconds - all in favour (RW & CW refrain from voting due to a conflict of interest).

Action: RW

08/1218 IGAS UPDATE:

Tinker Lane:

IGas are now in the drilling phase.

The next CLG is on the 6th December but clashes with the Central Bassetlaw Forum so may be moved. The previous meeting took place but had to be postponed due to a power cut.

9/1218 QUARRY UPDATE:

Hanson's have submitted a new planning application for the Quarry. The application is discussed at length and it is agreed that the PC will object to the application.

10/1218 AMENITIES AND FACILITIES:

CC to remind CW yearly to check the expiration dates on the First aid kits.

Action: CC/CW April

The Village Wardens: perform a litter pick and playpark inspection as required. In addition to the normal warden duties, the Millennial walk sign to be cleaned.

Action: CW

Picnic Bench: The Planks have been purchased, the repair to go ahead.

Action: RW

A sign is required for the park detailing the location of the Park and contact numbers. CW to mock up a sign for review by everyone and then to pass to the sign company for creation.

Action: JH/RW/HH/CW

5 a Side Football Equipment: Equipment stored with JH – to be placed in situ to coincide with the football season and once installed a monthly H&S report is to be conducted. CW to add when necessary.

Action: RW/JH/CW

Defibrillator: TPC has received a grant from IGas for £1,500 for a defibrillator, housing case, and solar lighting. Monies to be claimed retrospectively.

BDC have now assessed the situation and agreed in principal that the unit can be housed. A formal email has been received.

It is also agreed that the IGas Grant should be (re)applied for to add to the fund, and if not alternative funding to be sought. TT has reserved £300 for the cause.

Action: PC to discuss/ CC to progress the grant

An Annual Tree Inspection is required on the Playpark and Boundary, the Parish Council review the quotes presented and agree that the best course of action is to go with BDC/VIA quote. Clerk to progress. The cost being £45ph. RW proposes, HH seconds: all vote in favour.

Action CC

Playground Boundary: It is discussed and agreed that the area on the left and side of the playing field is to be referenced to reflect the Boundary as detailed within the land registry documentation and Playing Field deeds.

Temporary fencing to be used. Agreed at £50 (plus VAT).

To be further discussed in November. CIL monies earmarked for use of installation of permanent works.

Proposed by GH, second JH

Action CC/CW/RW/HH/JH

Overgrown Hedges and Ivy: complaints have been received about overgrown hedges and ivy. Letters to be sent to the individuals/households as discussed.

Action CC

Playground Inspection – a dead tree to be removed by RW.

Some fencing deterioration is noted. Plastic Ties to be purchased to temporarily fix the issue.

There are also a few broken concrete posts – RW to remove.

Action RW/CW

The Friends of Daneshill: it is agreed that the PC should join the committee (£5 joining fee) and have a representation at their meeting.

Action JH

Grass Cut: The annual Grass Cut quote is reviewed from North Notts Landscapes.

The PC discuss the possibility of purchasing a ride on mower and decide that in preparation for 2020 costs and other implications should be investigated/explored with a view of hiring out the role.

Action CC

The playing field hedge requires a cut, clerk to progress with NNL as per their terms of contract.

Action CC

The PC discuss the FB page and agree that putting links to the Minutes, Agenda, planning issues will help inform the community of activities. CW to manage as page owner with Clerk assisting as needed.

Action CW/CC/ALL

The Commemorative Event went well, with requests for the event to be held annually. The costs came under budget (budget previously agreed)

A formal memorial plaque is discussed and agreed on (WW1) to be housed near the Beacon or bench. CW to progress with ideas and costs.

The repeat purchase of Lamp post Poppies is discussed and agreed that a further purchase as soon as possible is a good idea. It is agreed to purchase a further 30 at a cost/donation of circa £90. Clerk to purchase when available.

Action CW/CC

Bassetlaw Spring Clean: correspondence from BDC is discussed and it is agreed that the village will participate in the scheme. Clerk to complete form.

Action CC

The Allotments club have increased their membership to cover water and H&S costs which has resulted in some loss of members.

Email Addresses: Clerk to progress the use of Cllr email address.

Action CC

In the event of severe weather, FB to be used to provide details of the snow duties. CW, RW, JH and the wardens to activate their duties as and when required.

Action CW/JH/RW

11/1218 PLANNING ISSUES DECLARED BEFORE OR AT THE MEETING:

18/01428/HSE/ Construction of Observatory in Front Garden/ Bromfield Blacksmith Lane Torworth Retford DN22 8NW

- Discussed and Agreed: Support.

Nottinghamshire County Council Planning - Consultation for Land to the south of College Farm, East of Great North Road, Barnby Moor, Retford ES/3925

- Discussed and Agreed: Object. Reasons discussed at the meeting, clerk to email response.

12/1218 CORRESPONDENCE AND CORRESPONDENCE TO BE CIRCULATED:

None (discussed through the course of the meeting as arisen)

13/1218 UPDATES FROM OTHER COMMITTEES

None

14/1218 INFORMATION TO BE FORWARDED TO THE NEXT MEETING & ANY OTHER BUSINESS:

Budget discussion

Precept discussion

15/1218: DATE OF NEXT MEETING:

The date of the next meeting is Tuesday, 5th February 2019 at 7pm at Torworth Grange Café.

Signed as a true record: _____ Date: _____

Print name: _____ Position: _____

For more information, or queries please contact the clerk on the below or a Parish Councillor direct.

Parish Clerk: Mrs Claire Challener

Grove Farm, 101 Town Street, Lound, DN22 8RX. Tel: 01777 816952

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