



DRAFT MINUTES OF THE TORWORTH PARISH COUNCIL MEETING HELD AT TORWORTH GRANGE FARM SHOP AND CAFÉ, TORWORTH, TUESDAY FEBRUARY 6th, 2018 AT 7:00PM

PRESENT

Chair: Councillor C. Willis (CW)

Vice-Chair: Councillor J. Helliwell (JH)

Councillors: H. Helliwell (HH), G. Hadley (GH), D. Lacey (DL), R. D'Amelio (RDA), R. Willis (RW), and M. Lacey (ML)

County Councillor: T. Taylor (TT)

District Councillor: M. Gray (MG)

Clerk: position vacant

Members of the public: One

OPEN FORUM FOR MEMBERS OF THE PUBLIC

Community beat manager Jason Fellows attended the meeting to discuss the police role regarding the activity at Tinker Lane and at Misson Springs. PC Fellows was keen to ensure that the police was there to keep the peace and to facilitate people's right to a peaceful protest. He draws on his experience attending the protests at Daneshill Lakes during the drilling for coal bed methane, and would like to continue a positive police presence if protestors attend the Tinker Lane site. However, the police will not interfere with civil matters, and trespassing problems have already arising at Misson Springs. If there is anything to report regarding suspected breaches, then contact NCC enforcement office Tim Turner. If anyone needs the police in a non-emergency capacity, they are to ring 101, or can email Jason Fellows directly [jason.fellows@nottinghamshire.pnn.police.uk].

CW asked about the lack of monthly crime reports and the outdated police website. PC Fellows said the PCSO for the area is Lucy Campion (who has never attended a parish meeting in Torworth), and that the reports are very time consuming to produce. The police website is run by the government, and although they send monthly crime stats to the government, PC Fellows does not know if they have the capabilities to push those stats to parish councils but will find out. CW further pressed the point that with taxes on the increase and Notts Police stating they will be hiring more officers, services are still being cut especially to rural villages. The monthly crime report is essential to the surrounding parishes and it needs to be reinstated. PC Fellows also stated that he will make sure TT and MG are on the email list for future police meetings as they have not been invited to them in the past.

WELCOME AND APOLOGIES FOR ABSENCE

CW opened the meeting and noted that all councillors were present.

DECLARATION OF INTERESTS

None

01/0218 COUNTY COUNCILLOR'S REPORT

TT had a full council meeting on the 18th of January in which there was a full acknowledgement of the independent investigation of historic child sex abuse and the support NCC will offer to the enquiries. February's full council meeting will

be the budget setting meeting, and it is TT's understanding that there will be a hike of 4-5% in county council taxes. TT's other committee on children and young people is concentrating on the historic child sex abuse enquiries, and also the mental health of children and young people.

In terms of Highways the Lengthsman Scheme is still under discussion until the budget has been agreed. Also, the bids TT's put forward are still under consideration; however, an extra £5 million pounds over the next 4 years will be available to spend on areas that have been neglected.

DISTRICT COUNCILLOR'S REPORT

MG wanted to know if TPC had any problems with drones (no) as Ranksill have one problem with a drone going over people's private properties.

District Councillors have to sign up to the Data Protection programme. CW stated that while parish councils are also expected to sign up, no one really knows what is expected of them. In addition, the Data Protection Officer (DPO) cannot be the Clerk which is yet another burden placed on our volunteer parish councillors. The DPO has a huge legal responsibility to make sure the PC is operating with its legal framework and this shouldn't be placed on a councillor. In addition, training and guidance should be given prior to this law coming into effect.

The Motor Neuron Disease Charter has been rejected at District but accepted at County.

02/0218 MINUTES OF THE LAST MEETING

Minutes of the meeting held on the 9th of January 2018 were signed as a true record.

03/0218 NEW MATTERS ARISING

ICO: CW will register TPC with the Information Commissions Office to comply with the data protection framework. CW

Tracey Taylor's Grant: CW to request money from TT to put towards the purchase of a five-a-side football net for the playpark. CW

Playpark questionnaire: PCs will distribute the playpark questionnaire to all households and CW will compile the results.

ONGOING MATTERS

BDC Planning: MG is chasing up how TPC was not informed about three separate planning applications in the past three months. TT asked us to keep a record of any instance in which we are not notified of any new planning applications as BDC has been having problems with their automated system. MG

The wooden Torworth sign: JH is in the process of obtaining a quote for a new metal post. RW spoke with VIA who stipulated that a temporary traffic management plan must be in place while the work is carried out (approved and licenced by NCC) and that anyone working at the site must also be approved and qualified. VIA will get back to RW JH

CW

if they are interested in giving us a quote for installing it. CW will also get a quote from NNL for its installation.

CW

Traffic: CW to complete the traffic report, adding in facts, figures, and photographs to enhance TPC's argument.

CW

Torworth Welcome Pack and Torworth Parish Council Website: CW to keep information until a new Clerk has been appointed.

CW

ID badges: CW will take this back up with Karen Kelk and if unsuccessful, then TPC will go ahead and print off their own cards omitting BDC entirely.

TPC forms: CW has identified that TPC requires Health and Safety Policies, Grievance and Disciplinary Policies, Risk Assessments and Equal Opportunities Policies. This will be appointed to the new Clerk in due course.

Highways: Previous discussion regarding highways included 1. Re-planting of trees along the Great North Road at High Gables; 2. Insertion of a street light at the entrance of the playpark; 3. Insertion of a speed light board as you enter Torworth from the south; and 4. Obtaining the 2016 tree Inspection Report. Matters 1, 2 and 4 are still outstanding; however, matter '3' has put forward by TT as a bid – see 01/1117 County Councillors report.

TT

Grass seeding: the Village Wardens will plant the grass seeds when the weather improves.

Data Protection and New Councillor Courses: All PCs agreed to send 1-2 councillors on the next NALC courses. CW to register them when it becomes available.

CW

Technology: CW to buy a laser printer and external hard drives using some of the Transparency grant money.

CW

CIL Money: The legal agreement between BDC and TPC is waiting to be amended by Stephen Wormald. Once it has been finalised, CW and JH will sign on behalf of TPC and sent on to BDC.

CW/JH

04/0218 FINANCE

a. Bank reconciliation to the end of 31/12/2017 was presented and were approved by the PCs and then signed by the Chair.
Current: £6,600.16 Trans. grant: £995.25 (Total: £7,595.41 01/02/18)

b. Cheques presented and approved for payment were:

<i>Cheque</i>	<i>Paid to/for services listed</i>	<i>Amount</i>
1149	A. Buckley: Clerk's wages for 10 hours	£97.43
1150	C. Willis: Logistic and clerical support	£100.00
1151	F. D'Amelia: Village Warden	£5.00
1152	O. Willis: Village Warden	£5.00
1153	Torworth Grange Café room hire	£15.00

1154	R. D'Amelio: Hi-Viz printing	£10.00
1155	NALC annual fee (April 2018-Mar 2019)	£73.42

c. 2018-19 Budget Forecast: CW presented the 2018-19 budget forecast to the PCs for consideration. It has increased, but this is because the clerk's salary is in line with the national spinal index, the inclusion of village wardens, and advertising for a new Clerk have now been included. We have also overspent but that is because we have purchased a new gate for the playpark and have paid out of our reserves to fix up the park.

d. Precepts: CW presented four proposed options for precepts for consideration to the PCs. Lengthy discussions ensued and eventually Option B was proposed by HH, seconded by GH, and unanimously agreed by everyone. This option means that the PC will not contribute to the precepts from their reserves and a slight increase is expected for the 2018-2019 financial year for each taxpayer. In turn, the money will be invested back into the community and playpark.

e. District Council's Grant: MG has awarded TPC with £90 from his grant, which will go towards the purchase of a five-a-side football net. MG's new grant of £1,000 will start up again in May and is for 4 parish councils.

05/0218 CENTRAL BASSETLAW FORUM UPDATE

The two main areas discussed at the meeting were the quarries (see 07/0218 below) and the data protection act in which a presentation was given to PCs in attendance. CW was not at the meeting but will circulate the Minutes when they become available.

CW

06/0218 AMENITIES AND FACILITIES

Dog fouling: Reports of increased dog fouling in the village have been received. CW will put up signs in the village notice board and residents are asked to report any incidents that they witness.

CW

Mud coming off the verge and accumulating at the bus stop at the Great North Road. As it is a hazard, it was agreed for the village wardens to clean it off.

Litter is accumulating on the A634 which the village wardens will sort out this month.

BDC signs in Torworth are still not fixed despite being reported. No response from BDC on when they will be repaired.

07/0218 Planning

ES/3793: Sand and gravel quarry at Barnby Moor. After a discussion, the PC is against this proposal and will send a response to NCC stating our objections as outlined below:

1. Traffic cumulation and increase in HGVs (10 per hour each way) through our village. Then more traffic for the restoration of the site

when silt is brought back to the site through our village. Lack of consultation to villages/towns in South Yorkshire as the designated route is into Auckely. Traffic problems are a regular occurrence in Bawtry.

2. Stock pile of sand and gravel in Nottinghamshire thus no reason why another quarry is needed and our landscape dug up to supply aggregates to other counties.

3. Concerned about the effects the quarry will have on the ground water and how it will lower the water table.

4. Noise and air pollution concerns especially when residential properties are meters away from the entrance/exit.

5. Removal of a historic boundary hedge and the impacts this will have in the future.

TT has also offered to be our advocate on this issue but we must let her know as she sits on the planning committee and would remove herself in order to stand as a community advocate.

18/00028/FUL: new entrance to the solar farm. Another proposal for a new entrance to the solar farm in which the inclusion of HGVs was added. TPC objected to this application due to the removal of 200m of established hedgerow to increase visibility splays just 'in case' HGV access is required. Alternative access through the farm should be considered.

08/2018 CORRESPONDENCE AND CORRESPONDENCE TO BE CIRCULATED

a. Yorkshire Bank's On-line banking and debit cards application forms: TPC unanimously appointed CW as the named person on the debit card. JH and GH filled in the forms and signed them for the bank. Decisions will be made at the next meeting to set up safeguards to circumnavigate fraudulent activities.

09/2018 INFORMATION TO BE FORWARDED TO THE NEXT MEETING

Appointment of an internal auditor
Assets of Community Value

10/2018 ANY OTHER BUSINESS

Internal Auditor: TPC needs to appoint an internal auditor. CW has obtained a quote from Bawtry Accountants (£100 + VAT). RDA will ask his neighbour who is a chartered accountant for a quote.

11/2018 DATE OF NEXT MEETING

The date of the next meeting is Tuesday 6th March, 2018 at 7pm at St Barnabas Church, Ranskill.