



**DRAFT MINUTES OF THE TORWORTH PARISH COUNCIL MEETING HELD AT TORWORTH GRANGE
FARM SHOP AND CAFÉ, TORWORTH.
Tuesday May 7th, 2019 at 7:00PM**

PRESENT

Chair: Councillor C. Willis (CW)

Vice-Chair: Councillor J. Helliwell (JH)

Councillors: D. Lacey (DL), R. Willis (RW)

County Councillor: T. Taylor (TT)

District Councillor: none present

Clerk: C. Challener (CC)

Apologies: Councillor: M. Lacey (ML)

Members of the public: 2

OPEN FOR MEMBERS OF THE PUBLIC

Rose and Co developers attend the meeting. They have purchased some land in Torworth bordering with Ranskill. They are proposing to build 14 houses on 4 acres of land, 7 bungalows and 7 houses. The Bungalows would be visible from the Great North Rd with the houses set further back. They present 2 preapproved /preferred road designs, one with single a T shaped access, the other with dual access (effectively an in and an out) – this was Bassetlaw Planning departments preferred option. The Bungalows would be 3 bedroomed, the houses 4 and the design similar to those in Barnby Moor. The houses would be 2 Storey.

The Parish Council ask that they maintain any ancient hedges and as many trees as possible within the design, and whether affordable housing could be included.

Rose and Co talk about the opportunity to include facilities such as a village shop for example within the design, this is largely thought to be unsustainable by the Parish Council. The PC highlight areas such as green area, the playpark facilities and the lack of a Village Hall which could all be of benefit in respect to the 14% increase on village population and consideration in terms of developments.

The build would take place as soon as the application is granted, with the likelihood of it being this year.

Rose and Co will attend Ranskill Parish Councils next meeting and provide an update of progress at the next Parish Council meeting.

01/0519

WELCOME AND APOLOGIES FOR ABSENCE

The chair opens the meeting welcoming all attendees.

Councillor(s): M. Lacey (ML) sends apologies.

02/0519

DECLARATION OF INTERESTS

None declared

03/0519

CRIME REPORT

A total of 5 Crimes reported for the month of February

3 Crimes on or near Huntsman Place

2x Anti-Social Behaviours

1x Violence or sexual Offences reported as still under investigation

2 Crimes on or near Moor Lane

1x Arson or Criminal Damage reported as still under investigation

1x Other Crime reported as still under investigation

04/0519

COUNTY AND DISTRICT COUNCILLOR'S REPORT

A new Labour representative has been elected as District Councillor: Paul Nicholls.

The Integrated Transport Scheme - Torworth request that the area/footpath between Barnby Moor and Torworth is repaved due to the ascetics and health and safety associated with the area being in disrepair. This has now been submitted.

Action TT to provide update as advised.

05/0519

MINUTES OF THE LAST MEETING

The minutes of the previous meeting were signed as accurate and as a true record of proceedings.

06/0519

NEW MATTERS ARISING & ONGOING MATTERS

An increased amount of Dog waste has been noticed, with bags just being thrown into hedges. A request to go to BDC for a bin to be placed near the cemetery. No response received: clerk to chase and copy in new district councillor once their address becomes available.

Action CC

The wooden Torworth sign: The sign is now ready for installation. The sign is to be placed where previously installed.

Action JH/RW

ID badges: CW has a quote for ID Cards and lanyards at £10 per person. Agreed all Parish Councillors to have one. CW has created a mock up and will now progress.

Action CW

Traffic: ML to complete the traffic report for the Baulk, adding in facts, figures, and photographs to enhance TPC's argument for weight restrictions. TT will now address the issue of weight limits on the road after JH found old archives relating to an agreement for the requirements.

Action: ML/TT

Torworth Welcome Pack: Information now being progressed.

Action: CC

Highways: The issue of past felling of a tree on the verge adjacent to High Gables, Gt Nth Rd, Torworth. No replanting is currently programmed for this site; The Parish Council would like this to be reconsidered.

Action TT

Provision of a street lamp/lighting column at the entrance to the playpark on Holds Lane:

TT has requested Via to assess the site and advise if any provision here is likely to be progressed.

Action TT

Damage caused by vehicles entering/exiting the junction of Baulk Lane and Gt Nth Rd.

TT has asked what measures might be possible (e.g. criteria for establishing weight restrictions on village roads like in Sutton), awaiting response.

Action TT

07/0519 FINANCE

Payments presented and approved for the month were:

Bank Transfer - Clerks Wages March	£ 252.00
Bank Transfer - Clerk Microsoft Licence Renew	£ 59.99
Bank Transfer - R Willis Norton Protection Renew	£ 49.99
Torworth Grange Café	£ 15.00
Came and Co insurance	£ 582.80

The clerk passes the Bank Reconciliation to all for review.

Clerk to progress DL as new bank signatory.

Action: CC

The NALC financial regulations are adopted by Parish Council and are to be added to the website. Proposed RW/JH.

Action: CC

Clerk to transfer £200 to the Barclays account for use by the chair. The Debit card is to be destroyed and cancelled.

A Gate on the Playing field is agreed to be purchased, agreed at £150 plus VAT off the shelf. Proposer: HH/ JH all in favour.

Action: CW/RW/JH

8/0519 AMENITIES AND FACILITIES:

The Village Wardens: perform a litter pick and playpark inspection as required. In addition to the normal warden duties, the Millennial walk sign to be cleaned. The playing field equipment requires cleaning when convenient. Pictures to be taken of daffodils to identify areas where further planting is required.

Action: CW

Clerk to email Blyth Parish Council to arrange the **cleaning of Graves Moor road** (where the road joins the Baulk). This will be discussed at their next meeting.

Picnic Bench: The Planks have been purchased, the repair to go ahead.

Action: RW

A sign is required for the park detailing the location of the Park and contact numbers. CW has mocked up a sign for review by everyone and will now pass to the sign company for creation. The estimated cost is £40 plus VAT (Proposed HH/Second JH, all in favour)

Action: CW

5 a Side Football Equipment: Equipment stored with JH – to be placed in situ to coincide with the football season and once installed a monthly H&S report is to be conducted. CW to add when necessary. RW asks for £50 spend for concrete/bolts etc to progress – this is agreed (Proposed RW/JH)

Action: RW/JH/CW

Defibrillator: TPC has received a grant from IGas for £1,500 for a defibrillator, housing case, and solar lighting. Monies to be claimed retrospectively.

BDC have now assessed the situation and agreed in principal that the unit can be housed. A formal email has been received. Clerk to progress.

It is also agreed that the IGas Grant should be (re)applied for to add to the fund, and if not alternative funding to be sought. TT has funded £500 from NCC towards the unit.

BT red telephone box: The Tesco's bag for life grant to be applied for. The defib to be housed in the box. Other means of granting to be looked at if not successful. Defib unit to be purchased as soon as possible.

CW has approached the owners of the cutting shed to see if that could be a viable option for the housing of the unit, unfortunately this is not an option.

Action: CC/CW

Playground Boundary

RW and the wardens are now progressing with the works but have agreed to leave an area where its believed Hedgehogs are hibernating.

CIL monies earmarked for use of installation of permanent works – additional monies earmarked for posts as needed and ties (etc) of £200 to be reviewed as necessary.

Action CW/RW/HH

The Tree Survey – CW has created work orders in relation to the survey performed, targeting the immediate priority actions. RW is progressing with the wardens.
Replacement trees costed at £25 per tree from Green Mile, Woodland trust to be looked into. Fruit trees to be looked at. Trees to be discussed further in September when planting is ideal.
TT mentions also the Mayflower Pilgrim Trust possibly had some available.

Action CW/RW

Ride on Mower:

An application to the LIS fund committee has been submitted – this would be matched funding. To be progressed should the application for the grant be successful.

The Commemorative Event

A formal memorial plaque is discussed and agreed for progression (WW1).
A living memorial is discussed with stones/granite to commemorate the fallen. All agree that this is a great idea.
More discussion required September 19.

The repeat purchase of Lamp post Poppies is discussed and agreed that a further purchase as soon as possible is a good idea. It is agreed to purchase a further 30 at a cost/donation of circa £90. Clerk to purchase when available.

Action CW/CC

Email Addresses: are discussed and it agreed that each councillor will create their own email accounts using a naming convention agreed. Once set up all to communicate to clerk with details of account access in a sealed envelope.

Convention: firstname.surnameTPC@gmail.com

Action ALL

Village Hall: the need for a village hall is discussed, all agree there is a need for one and therefore further progression required. This is to be left with the neighbourhood plan to progress in terms of whether there is a requirement.

Preservation Orders: The process being; we request a tree preservation order, BDC review the trees and decide whether the criteria are met, a consultation is held and then the order passed.

The PC want to progress with this and require confirmation of costs and whether per tree or per application. BDC have been emailed and have responded: they require trees to be identified. This is discussed and agreed as being the trees on the Great North Road and the Playground. Clerk to progress.

RW to ask at the next Burial Board meeting whether the trees outside the cemetery could/should be TPO'd.

Action CC/RW

Allotments: The Parish Council would like to review the tenancy agreement. Clerk to obtain for review.

The chair asks the council whether it is proper that the Allotment Club is negotiating on our behalf with the solicitor and would like this revoked, and the responsibility to lay with the clerk or that as it currently stands that there is adequate agreements in place in this respect. Following a review of the contract/lease this will be discussed further.

The Allotment Club have asked the PC whether it is acceptable to accept request for allotments from outside of the village. The PC discuss and agree that the priority should always be first come first served, village based only. If there is a lack of demand and availability then this should be advertised in the STAR, as previous, and addressed at that point.

Action CC

9/0519 PLANNING ISSUES DECLARED BEFORE OR AT THE MEETING

None

CW corresponds with BDC and confirms that any development within the defined boundaries would count towards the Parish fulfilment requirements. CW also raises the development at Jubilee Farm, BDC agree that this will be added to the Torworth dev requirement and in addition will revise the Development plans to incorporate this.

A further discussion in brief is had about the Rose and Co development. It is agreed that following an update next month an in-depth discussion is required.

10/0519 CORRESPONDENCE AND CORRESPONDENCE TO BE CIRCULATED:

The insurance has been renewed with Hiscox.

11/0519 UPDATES FROM OTHER COMMITTEES AND GROUPS

CW updates on lGas: they are now in the process of progressing the restoration to the Tinker lane site. Tender date has surpassed, and they are now assessing all bids. Planning application to restore the layby lane was rejected on the grounds that restoration /layby traffic could pose risk until the restoration is complete.

Scarecrow Festival: the issue was raised on first aid and the size of medical kit needed.

The Retford Gym squad will require escorting on and off the playground due to the kit required for their display.

Ranskill: Have bought a traffic speed gun.

12/0519 INFORMATION TO BE FORWARDED TO THE NEXT MEETING & ANY OTHER BUSINESS:

Finance Signature for bank cheques

Allotment Tenancy

RW to provide detail of the Norton Account to clerk

The Cycle event /road closures have been cancelled.

13/0519: DATE OF NEXT MEETING:

The date of the next ordinary parish Council meeting is Tuesday, 4th June 2019 following the APM at Torworth Grange Café.

Signed as a true record: _____ Date _____

Print name _____ Position: _____

For more information, or queries please contact the clerk on the below or a Parish Councillor direct.

Parish Clerk: Mrs Claire Challener

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