



**DRAFT MINUTES OF THE TORWORTH PARISH COUNCIL MEETING HELD AT TORWORTH GRANGE
FARM SHOP AND CAFÉ, TORWORTH.
Tuesday December 3rd, 2019 at 7:00PM**

PRESENT

Chair: Councillor C. Willis (CW)

Vice-Chair: Councillor J. Helliwell (JH)

Councillors: D. Lacey (DL), R. Willis (RW), M. Lacey (ML)

County Councillor: T. Taylor (TT)

District Councillor:

Clerk: C. Challener (CC)

Apologies: P. Nicholls (PM)

Members of the public: 1

OPEN FOR MEMBERS OF THE PUBLIC

A member of the public asks the PC whether they would support an application for their land to be developed. The land has previously been refused by BDC planning.

The Chair responds by saying the PC would provide fair consultation for all planning application received from Bassetlaw District Council and support those that meet the requirements of the village and highways.

The member of the public registers their interest in becoming a Parish Councillor.

01/1219

WELCOME AND APOLOGIES FOR ABSENCE

The chair opens the meeting welcoming all attendees.

02/1219

DECLARATION OF INTERESTS

None declared

03/1219

CRIME REPORT

2 Crimes reported for October.

1x Graves Walk of Other theft

1x Arson or Criminal Damage.

04/1219

COUNTY AND DISTRICT COUNCILLOR'S REPORT

The Integrated Transport Scheme (18/19) Torworth request that the area/footpath between Barnby Moor and Torworth is repaved due to the ascetics and health and safety associated with the area being in disrepair. This has now been submitted.

A new bid for **2019/20** has submitted for Baulk Lane for a weight limit.

Action TT to provide update as advised.

TT to raise with highways the safety of the signage at the High Gables location where the tree has been removed and to progress with the stump removal of the tree.

Action TT

05/1219

MINUTES OF THE LAST MEETING

The minutes of the previous meeting were signed as accurate and as a true record of proceedings.

06/1219

NEW MATTERS ARISING & ONGOING MATTERS

JH met with Highways, they would be happy to fund and provide the welfare facilities to enable us the use of the Community Payback scheme.

Action JH

The wooden Torworth sign: The sign is now ready for installation. The sign is to be placed where previously installed.

Action JH/RW

ID badges: CW has a quote for ID Cards and lanyards at £10 per person. Agreed all Parish Councillors to have one. CW has created a mock up and will now progress.

Action CW

Traffic: ML to complete the traffic report for the Baulk, adding in facts, figures, and photographs to enhance TPC's argument for weight restrictions. TT will now address the issue of weight limits on the road after JH found old archives relating to an agreement for the requirements.

Action: ML/TT

Damage caused by vehicles entering/exiting the junction of Baulk Lane and Gt Nth Rd.

TT has asked what measures might be possible (e.g. criteria for establishing weight restrictions on village roads like in Sutton), awaiting response.

Action TT

Torworth Welcome Pack: Information now being progressed.

Action: CC

07/1219 FINANCE

Payments presented and approved for the month were:

Bank Transfer - CChallener Clerk Wages	£	264.25
Bank Transfer - Cchallener Holiday Pay for Yr	£	340.35
Card - Amazon	£	21.39
Card - Amazon	£	12.48
Card - Torne Valley Ltd	£	3,400.00
Bank Transfer Greenmile	£	180.60
Card Torne Valley Ltd	£	68.15
Bank Transfer Ranskil Hire	£	79.20
Card - PHF	£	42.44
Bank Transfer Torworth Grange Café	£	45.00
Bank Transfer Warden - OW inc holiday pay	£	95.20
Bank Transfer Warden - FD inc holiday pay	£	27.63
Bank Transfer - North Notts Landscapes 10434	£	516.00
Bank Transfer - North Notts Landscapes 10448	£	180.00
	£	5,272.69

The clerk passes the Bank Reconciliation to all for review.

8/1219 AMENITIES AND FACILITIES:

The Village Wardens: perform a litter pick and playpark inspection as required.

Action: CW

A Gate on the Playing field is agreed to be purchased, originally it was agreed to purchase an off the shelf gate but following a further review it is decided that a bespoke gate is to be purchased which should match the other gate/fencing.

Action: CW/RW/JH

The Millennial Sign is in disrepair. To be reported to BDC to remove or repair. A response received saying the sign is thought to have been adopted by the PC and is in their ownership now.

A sign is required for the park detailing the location of the Park and contact numbers. CW has mocked up a sign for review by everyone and will now pass to the sign company for creation. The estimated cost is £40 plus VAT (Proposed HH/Second JH, all in favour)

Action: CW

Defibrillator: TPC has now purchased a defibrillator and housing unit. Clerk to progress with installation. A second unit is to be purchased with further IGas funding.

Action: CC/CW

Playground Boundary

RW and the wardens are now progressing with the works but have agreed to leave an area where its believed Hedgehogs are hibernating – Works to resume Spring 2020.

A tree within the park has split/partially fallen and damaged the fence. The tree needs removing and the fence repairing. A grant to be looked at for the repair.

CIL monies earmarked for use of installation of permanent works – additional monies earmarked for posts as needed and ties (etc) of £200 to be reviewed as necessary.

Previous works to the playground boundary repair is earmarked. Wire (etc) to be purchased £60

Action CW/RW/JH

The Tree Survey – CW has created work orders in relation to the survey performed, targeting the immediate priority actions. RW is progressing with the wardens. A tree surgeon required for works. CW to pass names the Burial Board used to ascertain quotes (£500 agreed)

Action CW/RW

Ride on Mower:

It is agreed we need a strimmer to tackle various current jobs (Stihl recommended) – JW and RW to look at.

CW to purchase ear defenders, and a housing unit for the various tools the warden have.

The purchase of the mower and strimmer is agreed in line with the LIS bid information.

The Insurance information is to be updated.

Suitable locking device to be purchased.

Ear defenders to be purchased.

All PCs to have a full induction with JH prior to using the mower.

Action JH/ RW /CC

The Memorial Stone.

JRN contracts have donated to the Parish a Stone to be used for the memorial. This will be placed and concreted in location and the plaque progressed. A dedication event to be held once in position and complete. This will possibly be in the Spring.

Clerk to email with an update to the contractor with progress to date, explaining delays due to weather.

Action JH/CW/CC

Preservation Orders: The process being; we request a tree preservation order, BDC review the trees and decide whether the criteria are met, a consultation is held and then the order passed.

The PC want to progress with this and require confirmation of costs and whether per tree or per application. BDC have been emailed and have responded: they require trees to be identified. This is discussed and agreed as being the trees on the Great North Road and the Playground. Clerk to progress.

RW to ask at the next Burial Board meeting whether the trees outside the cemetery could/should be TPO'd.

Action CC/RW

Allotments: The Parish Council would like to review the tenancy agreement. Clerk to obtain for review.

The chair asks the council whether it is proper that the Allotment Club is negotiating on our behalf with the solicitor and would like this revoked, and the responsibility to lay with the clerk or that as it currently stands that there is adequate agreements in place in this respect. Following a review of the contract/lease this will be discussed further. Clerk to contact Allotment secretary, and if no response then to try the Office Copy Land Registry.

Action CC

The Parish Council are to look at costs for the placement of a portacabin which will act as a village hub on the playing field, electricity costs, water/sewerage to be looked into and costs for the Portacabin. The installation of the Electricity supply is about £1k, The Water application /installation quote stands at £800 (Excluding Severn Trent connection fee). LIS 2020 to be discussed as a possible means for funding in Oct. CW/JH to look at a Portacabin. Clerk has provided information on loans for 2yr and 5 yrs for loans of £5k (and various other)

A member of the public is researching possible funding options outside of the LIS/the various Council Grants available.

Hobbit House type units were also explored but currently deemed outside of currently budgetary scope.

Action CW/JH/CC

Clerk to progress with the LIS bid once open. Bid to be placed for the purchase and installation of a Village Hall and driveway.

Action CC

The PC have been offered a number of established fruit trees which they agree they would like. Trees to be planted in the Playing Field.

Works are now in progress; the Fruit Trees have now been planted.

A further donation of a Cherry Tree has been received from a resident in Ranskill.

Action CW/JH/CC

The Network Railway signs are in need of repair /clean. Clerk to contact railways to see if they can facilitate the request.

Action CC

The wood used for the benches has deteriorated – Clerk to check whether we can claim back monies from the supplier as the wood should have been good for 20yrs.

Action CC

Clerk to add minutes and agenda to **facebook page** ongoing.

Action CC

Clerk to ask District Councillor for grant towards the **Orchard Trees**.

Action CC

The Ranskill Brownies have requested that we consider a donation towards the Annual New Year's Lunch for seniors. It is agreed (RW/DL – All in favour) to donate £100.00

Action CW

9/1219 PLANNING ISSUES DECLARED BEFORE OR AT THE MEETING

The Parish Council raise concerns to the County Councillor in respect of the BDC Planning Application relating to the Lound Landfill site on Daneshill Road and decision against a having an Environmental Impact Assessment given the location.

Action TT to progress.

10/1219 CORRESPONDENCE AND CORRESPONDENCE TO BE CIRCULATED:

11/1219 UPDATES FROM OTHER COMMITTEES AND GROUPS.

The Chair of the Neighbourhood Plan has resigned: it is unclear how much progress has been made. Further update required next month.

12/1219 INFORMATION TO BE FORWARDED TO THE NEXT MEETING & ANY OTHER BUSINESS:

Safeguarding Policy to be agreed.

Precepts & Budget 2020

Review of Standing Orders / Grievance Policy.

13/1219: DATE OF NEXT MEETING:

The date of the next ordinary parish Council meeting is Tuesday, 4th February 2020 at Torworth Grange Café.

Signed as a true record: _____ Date _____

Print name _____ Position: _____

For more information, or queries please contact the clerk on the below or a Parish Councillor direct.

Parish Clerk: Mrs Claire Challener

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