



**DRAFT MINUTES OF THE TORWORTH PARISH COUNCIL MEETING HELD AT TORWORTH GRANGE  
FARM SHOP AND CAFÉ, TORWORTH.  
Tuesday November 6th, 2018 at 7:00PM**

**PRESENT**

**Chair:** Councillor C. Willis (CW)

**Vice-Chair:** Councillor J. Helliwell (JH)

**Councillors:** H. Helliwell (HH), D. Lacey (DL), G. Hadley (GH), M. Lacey (ML), R. Willis (RW)

**County Councillor:** T. Taylor (TT)

**District Councillor:**

**Clerk:** Claire Challener (CC)

**Apologies:** Councillor: R. D'Amelio (RDA), District Councillor M. Gray (MG)

**Members of the public:** 0

*OPEN FOR MEMBERS OF THE PUBLIC*

**01/1108**

**WELCOME AND APOLOGIES FOR ABSENCE**

The chair opens the meeting welcoming all attendees.

Councillor: R. D'Amelio (RDA) & District Councillor M. Gray (MG) send apologies.

**02/1108**

**DECLARATION OF INTERESTS**

None

**03/1108**

**CRIME REPORT**

5 Crimes reported on the Police.co.uk website for August.

2 on Huntsman Place of Anti-Social behaviour.

1 Theft on Underwood Avenue – case closed: no suspect identified.

1 Burglary on Graves Walk: no suspect identified

1 Criminal Damage or Arson on Graves Walk: no suspect identified

**04/1108**

**COUNTY AND DISTRICT COUNCILLOR'S REPORT**

TT updates on the progress of the Unitary Authority proposal at County level: A meeting at County hall took place 2 weeks ago, all parishes effected were invited. Good attendance was reported. The County is progressing with the proposal.

TT updates on the Planning application from Hanson (Quarry) being retracted. But that it is also likely that a further application will be likely to be submitted.

TT reports the BDC have submitted opposed views in relation to the Shale Gas Consultation.

TT mentions that the Highways team are looking to arrange a meet with someone from the Parish Council to discuss and agree the positioning of the sign prior to work commencing.

*Action TT/CW*

CW asks MG whether the planning portal could be changed (back) to reflect the decision-making process outcome.

*Action MG*

**The Integrated Transport Scheme** - Torworth request that the area/footpath between Barnby Moor and Torworth is repaved due to the ascetics and health and safety associated with the area being in disrepair. This has now been submitted.

*Action TT to provide update*

**05/1108**

**MINUTES OF THE LAST MEETING**

The minutes of the previous meeting were signed as accurate and as a true record.

**06/1108**

**NEW MATTERS ARISING & ONGOING MATTERS**

**The wooden Torworth sign:** The sign is now ready for installation. The PC ask TT whether highways could install the sign on the PCs behalf, awaiting response.

*Action JH/TT*

**ID badges:** RDA has spoken to the University and can only get the laminated wallet lanyard badges. But the cost is pence versus Pounds.

*Action: RDA*

**Traffic:** CW to complete the traffic report, adding in facts, figures, and photographs to enhance TPC's argument. CW has now passed to CC.

*Action: CC*

**Torworth Welcome Pack:** Information now with CC to progress.

*Action: CC*

**Verges:** The pathway area between Barnby Moor and Torworth needs tidying. JH has previously had a conversation with Bassetlaw who commented to the effect that it was on their list of things to do. JH has followed this up and it is on their schedule to complete.

**Highways:** The issue of past felling of a tree on the verge adjacent to High Gables, Gt Nth Rd, Torworth. No replanting is currently programmed for this site; The Parish Council would like this to be reconsidered.

*Action TT*

**Provision of a street lamp/lighting column at the entrance to the playpark on Holds Lane:**

TT has requested Via to assess the site and advise if any provision here is likely to be progressed.

*Action TT*

**Damage caused by vehicles entering/exiting the junction of Baulk Lane and Gt Nth Rd.**

TT has asked what measures might be possible (e.g. criteria for establishing weight restrictions on village roads like in Sutton), awaiting response.

*Action TT*

**Grass Cutting** – complaints received due to the late grass cut on Underwood Avenue in September. It is believed that there is some damage to the pavement. Letter to be wrote to the contractor.

*Action CC*

**Other:** A sign for the junction is required for the corner house where the owner has had a number of vehicles destroy her fence/property. This is on the Council works plan scheduled for Q3. The Highways require a meeting to discuss the location.

*Action CW/TT*

**Neighbourhood Planning:** CW to start on the Boundary requirements to be submitted to BDC for review and consultation.

A brief discussion on a PC donation is held, to help aid villager interest is had in regard to completing the form/questionnaire. A prize draw is suggested, with entry being made upon completion and return of the questionnaire – to be further discussed.

Action: CW/JH

### CIL Money

A complaint is put to MG in regard to the errors made in respect to the communication for 2018 on the CIL monies. It is also agreed that the PC will log a separate online complaint.

Action CC/MG

**Remembrance Day Event:** The village is to commemorate the event with a Village BBQ, lighting of the beacon and gathering.

TT provides the PC with a collection box for the event.

CC to perform risk assessment.

CW to purchase refreshments/food for the event.

Beacon to be cordoned off to ensure safety.

A resident has identified a number of people who served in the war, who lived in the village. CW to create something for the event to commemorate the veterans.

Action: CW/CC

### 07/1108 FINANCE

**Payments presented** and approved for the month were:

Payments - Cheques/ Bank Transfers for November	
001199 - North Notts Landscapes	£ 402.00
001200 - Torworth Grange Café	£ 15.00
001201 - North Notts ALC	£ 60.00
Bank Transfer - Clerks Wages	£ 201.60
Bank Transfer - Stationary	£ 8.04
Bank Transfer Notice Board Glass	£ 61.74
Bank Transfer - Warden	£ 96.00
	<b>£ 844.38</b>

The clerk passes the Bank Reconciliation to all for review.

**Scarecrow Festival:** An NNL annual grass cut and collection is briefly discussed to coincide with the Scarecrow festival each year. At point on contract renewal this is to be added. This costs twice as much. But is thought to be beneficial and money well spent. To be discussed and formally agreed prior to contract renewal.

Action: CC

### 08/1108 IGAS UPDATE:

The CLG took place on the 18<sup>th</sup> October with a guest speaker from Environmental Health. The CLG are reviewing the committee orders.

IGas are now moving onto the drilling phase, and much activity and traffic is occurring.

IGas are reported to be acting quickly on condition breaches. A reminder: any breaches witnessed should be reported.

Quadrilla have now commenced drilling in Lancashire with reports of earth quakes.

IGas have taken the position for Tinker Lane that should they ever Frack they would unlikely Frack through the identified fault even though there is no proven evidence that this would cause any issues.

### Tinker Lane:

#### 9/1108 QUARRY UPDATE:

Hansons have withdrawn their application, but this is likely to be in some form, resubmitted.

**10/1108 AMENITIES AND FACILITIES:**

CC to remind CW yearly to check the expiration dates on the First aid kits.

*Action: CC/CW April*

**The Village Wardens:** perform a litter pick and playpark inspection as required.

*Action: CW*

**The Village notice** – The Perspex is now on order. Once delivered RW to install.

*Action: CC/RW*

**Picnic Bench:** The Planks have been purchased, the repair to go ahead.

*Action: RW*

**The Annual Inspection on the playfield:** RW has now addressed a number of fails.

A sign is required for the park detailing the location of the Park and contact numbers. CW to mock up a sign for review by everyone and then to pass to the sign company for creation.

*Action: JH/RW/HH/CW*

**5 a Side Football Equipment:** Equipment stored with JH – to be placed in situ to coincide with the football season and once installed a monthly H&S report is to be conducted. CW to add when necessary.

*Action: RW/JH/CW*

**Defibrillator:** TPC has received a grant from IGas for £1,500 for a defibrillator, housing case, and solar lighting. Monies to be claimed retrospectively.

BDC have now assessed the situation and agreed in principal that the unit can be housed. A formal email has been received.

It is also agreed that the IGas Grant should be (re)applied for to add to the fund, and if not alternative funding to be sought. TT has reserved £300 for the cause.

*Action: PC to discuss/ CC to progress the grant*

**An Annual Tree** Inspection is required on the Playpark and Boundary, with a view of the rest of the village being looked at some point. Clerk to approach Tree Surgeons for Quotes for further discussion next month.

*Action CC*

**Playground Boundary:** It is discussed and agreed that the area on the left and side of the playing field is to be referenced to reflect the Boundary as detailed within the land registry documentation and Playing Field deeds. Temporary fencing to be used. Agreed at £50 (plus VAT).

To be further discussed in November. CIL monies earmarked for use of installation of permanent works.

Proposed by GH, second JH

*Action CC/CW/RW/HH/JH*

**Overgrown Hedges and Ivy:** complaints have been received about overgrown hedges and ivy. Letters to be sent to the individuals/households as discussed.

*Action CC*

**Playground Inspection** – a dead tree to be removed by RW.

Some fencing deterioration is noted. Plastic Ties to be purchased to temporarily fix the issue.

There are also a few broken concrete posts – RW to remove.

*Action RW/CW*

**11/1108 PLANNING ISSUES DECLARED BEFORE OR AT THE MEETING:**

Discharge of Conditions 3, 5, 6, 7 and 8 of Planning Permission 17/00002/COU - Conversion and Re-build of Existing Disused Farm Building to Form Dwelling, Two Storey Extension and Creation of New Access  
Barn (1) Manor Farm Great North Road Torworth DN22 8NU

Ref. No: 17/01063/FUL :Convert Redundant Farm Building to Create One Detached Dwelling  
Barn 4 Manor Farm Great North Road Torworth Nottinghamshire DN22 8NU

Ref. No: 17/01191/HSE: Erect Two Storey Rear Extension, 14 Underwood Avenue Torworth Retford  
Nottinghamshire DN22 8NS

All supported by the Parish Council.

**12/1108 CORRESPONDENCE AND CORRESPONDENCE TO BE CIRCULATED:**

A donation of a shed has been offered. This is discussed but no suitable site can be found. CW to write a Thank you note for the offer.

*Action CW*

New Councillor Training – NALC has advised of new dates in January (16<sup>th</sup>).

*Action ML/DL*

A letter from BDC was received in respect to the Public Open Space regulation. After a discussion the PC would like more information in regard to the Playing Park being listed within the protection order.

*Action CC*

The Friends of Daneshill have their AGM: it is agreed that we should join the committee (£5 joining fee) and have a representation at their meeting.

*Action JH*

**13/1108 UPDATES FROM OTHER COMMITTEES**

**The Burial Board Committee** met, they are addressing some issues with Headstone standard requirements. The BBC has now found the reference to the committee purchasing the land registry. It is requested by the chair that the registry be made clear that the land is jointly held by both Ranskill and Torworth. The committee is looking at signage or a notice board to clarify the responsibilities of ownership to the public (between the old ground versus the new).

**Central Bassetlaw Forum:** Each Parish discussed their Parishes main activities and issues.

**14/1108 INFORMATION TO BE FORWARDED TO THE NEXT MEETING & ANY OTHER BUSINESS:**

The wardens to be consulted on how they would prefer to be paid. Either through HRMC PAYE or whether due to it being their second job(s) they would prefer to self-declare through self-assessment.

**15/1108: DATE OF NEXT MEETING:**

The date of the next meeting is Tuesday, 4<sup>th</sup> December 2018 at 7pm at Torworth Grange Café.

Signed as a true record: \_\_\_\_\_ Date: \_\_\_\_\_

Print name: \_\_\_\_\_ Position: \_\_\_\_\_

For more information, or queries please contact the clerk on the below or a Parish Councillor direct.

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