



**DRAFT MINUTES OF THE TORWORTH PARISH COUNCIL MEETING HELD BY VIRTUAL  
CONFERENCE  
Tuesday April 6th, 2021 at 7:00PM**

**PRESENT**

**Chair:** Councillor C. Willis (CW)

**Vice-Chair:** Councillor J. Helliwell (JH)

**Councillors:** R. Willis (RW), D. Lacey (DL), A. Duce (AD)

**County Councillor:** T. Taylor (TT)

**District Councillor:** None

**Clerk:** C. Challener (CC)

**Apologies:** M. Lacey (ML)

**Members of the public:** 1

*Virtual Link to the meeting made available to the public via the Facebook page and the village website.*

**OPEN FOR MEMBERS OF THE PUBLIC**

Michel Gray introduces himself to the Parish Council as a running candidate for the Ranskil Ward.

**02/0421**

**WELCOME AND APOLOGIES FOR ABSENCE**

The chair opens the meeting welcoming everyone.

**03/0421**

**DECLARATION OF INTERESTS**

**04/0421**

**CRIME REPORT**

0 Crimes reported for February 2021

**05/0421**

**COUNTY AND DISTRICT COUNCILLOR'S REPORT**

County Report

TT reminds every one of the websites, County Council hub and app in relation to referring people to Covid related concerns and issues.

The Minerals plan was discussed at Full Council and approved, this details the next 10-15yrs policy.

The Trees on the Great North Rd have not yet been felled, as the legal agreement between highways and the developer still has not been signed.

Holds Lane/ parking issues are being monitored. The police have been involved.

FCC Daneshill Planning Application - no movement on the application.

A speed limit report has been receipted by Notts CC from the Parish Council and submitted for consideration.

District Councillor Report

None

**The Integrated Transport Scheme (18/19)** Torworth request that the area/footpath between Barnby Moor and Torworth is repaved due to the ascetics and health and safety associated with the area being in disrepair. This has now been submitted.

A new bid for **2019/20** has submitted for Baulk Lane for a weight limit.

*Action TT to provide update as advised.*

#### **06/0421**

##### **MINUTES OF THE LAST MEETING**

The minutes of the previous meeting were signed as accurate and as a true record of proceedings.

#### **07/0421**

##### **COUNCILLOR RAISED ITEMS, MATTERS ARISING DURING THE MONTH & ONGOING MATTERS**

**A letter of complaint has been written to BDC** a response from BDC has been receipted and deemed disappointing with many of the questions not being answered. BDC to be wrote to requesting further clarification on points missed, all councillors to send the clerk sections requiring clarification.

*Action ALL/CC*

**A review of the Allotment tenancy agreement.** (JH/CW) the clerk confirms that the tenancy agreements are being countersigned by the PC. The allotment group to be made aware that the boundary hedge needs to be maintained. It is believed that the allotment tenants have been informed that they are not to have structures on site. Following discussion, the PC agree that they don't have issues with temporary structures being placed on site and it recommended a bond paid to cover any costs, the allotment group to be contacted for their input.

*Action: CC*

**Speed limits** This has now been submitted to Highways for consideration.

##### **Great North Road Avenue of Trees (RW)**

Ranskill Parish Council have been approached and have agreed to purchase with Torworth PC trees for the Road. CW has liaised with TT/NCC on the best approach. (PARKED)

ML raises the issue of parking at the junction of the **North Road/ Separatist and possibility of yellow lines.** TT refers to the planning application response from Highways who had commented in their consultation the recommendation of yellow lines but that BDC planning had not built this into the conditions of the application. TT has liaised with highways direct on the matter and they are happy to evaluate the recommendation after the works are complete.

**Boundary Review** is discussed in relation to the new development location and the perception of where the new houses belong. The Parish Council agree by 4/0 (1 x abstain) to progress.

#### **08/0421 FINANCE**

**Payments presented** and approved for the month were:

Claire Challener - Salary	£(277.00)
Warden	£(170.00)
ICO	£(35.00)
Clerk Expenses - Ink & Stamps	£(34.33)
First Aid	£(6.78)

The clerk passes the Bank Reconciliation to all for review.

#### **9/0421 AMENITIES AND FACILITIES:**

**Playing Field Weeds:** plantain is infesting the playing field a contactor has been engaged and will spray May. The park will close for 24hrs whilst this is completed.

CW has purchased a spreader and weed and feed. To be progressed as appropriate.

*Action: CW*

A member of the public requests a **bench on the Great North Road.** A community grant to be submitted in June 2021 to progress. (Date delayed due to elections/Purda)

*Action: June 2021*

**Shipping Container:** A shipping container, lock box and shelving have been purchased to secure Parish Council equipment on the playing field. The playing field committee to donate monies as they will also use the container for storage - £700 donation agreed, Parish Council to provide the remaining amount. Area to be prepared for siting.

*Action: CC/CW/JH*

**A Gate on the Playing field** is agreed to be purchased, originally it was agreed to purchase an off the shelf gate but following a further review it is decided that a bespoke gate is to be purchased which should match the other gate/fencing.

*Action: CW/RW/JH*

**The Millennial Sign is in disrepair.** AD has looked into replacement costs which are coming out circa £200-£300. Various Grants/funding being looked into.

*Action: AD*

### **LIS Projects**

Electricity Supply:

LIS money for the Electricity supply has been receipted. Quotes for works and work order is outstanding

Playing Field Committee Fence: 3 Quotes have been received for the fence work. £6.5k/£12.5k/£5k. Measurements to be clarified. It agreed to progress with Bentleys quote. Money to be called down.

*Action CC/RW/JH*

**Memorial Plaque:** JRN contracts have donated to the Parish a Stone to be used for the memorial. This will be placed and concreted in location and the plaque progressed. A dedication event to be held once appropriate.

CW presents some suggestions to the PC in regard to the wording of the plaque. This is agreed on.

CW suggests adding specific personal details on to the website to record the history and memory of the people who served from the village, all agree this is a good sentiment. CW to progress with a brass plaque, oak backed with black letters.

RW/CW to purchase resin for protecting and securing the rocks in place at £100, proposed AD/DL all in favour.

*Action CW/RW*

**Preservation Orders:** The process being we request a tree preservation order, BDC review the trees and decide whether the criteria are met, a consultation is held and then the order passed.

The PC want to progress with this and require confirmation of costs and whether per tree or per application. BDC have been emailed and have responded: they require trees to be identified. This is discussed and agreed as being the trees on the Great North Road and the Playground. Clerk to progress.

*Action CC*

**The Parish Council are to look at costs for the placement of a portacabin which will act as a village hub on the playing field,** electricity costs, water/sewerage to be looked into and costs for the Portacabin. The installation of the Electricity supply is circa £1k plus additional amounts for a meter and trench works, The Water application /installation quote stands at £800 (Excluding Severn Trent connection fee). JH to contact an electrician for a schedule of works and quote to progress with the Electricity supply

*Action CW/JH/CC*

**More trees** to be purchased for the playing field later in the year (September)

**Village Hall** design and plans/ requirements to be progressed, with funding looked into.

*Action CW/CC*

### **10/0421 PLANNING ISSUES DECLARED BEFORE OR AT THE MEETING**

None

BDC have been contacted in regard to the Rose and co construction plan for clarification. The response given was:

*'There hasn't been a further ecological report submitted to the Local Planning Authority. Obviously the 1st March is earliest date set out within the condition and this is the date which you state the hedge was removed. Do you have any evidence of the date of the hedgerow removal or that there were birds using the hedgerow for nesting at that time?'*

*The working hours on the site are set out within the Construction Environment Management Plan and these are 7:30 to 18:00pm Monday to Friday and 7:30 18:00 Saturday. The hours of working at the site are not restricted or set out within the Section 106 agreement.*

*The Construction Environment Management Plan details how the asbestos will be dealt with and removed from the site and sets out a 'General Sequence of Works' which states demolition of the buildings will take place prior to construction works commencing. I will raise this with the developer but this is stated as being a general sequence and the removal of the asbestos is obviously reliant on the contractor being available and able to dispose of the material safely.*

*In terms of the site cabins on the site, Part 4 Class A of Schedule 2 of the GPDO permits 'The provision on land of buildings, moveable structures, works, plant or machinery required temporarily in connection with and for the duration of operations being or to be carried out on, in, under or over that land or on land adjoining that land' which means that temporary buildings on the site do not require planning permission for the duration of the construction phase of the development.'*

**Determinations from previous Applications:**

None

**11/0421 – STREET NAME OBSERVATION**

None

**12/0421 CORRESPONDENCE AND CORRESPONDENCE TO BE CIRCULATED:**

- FCC Grant scheme is discussed. It is agreed that the clerk and chair will look at putting together a bid to purchase playground equipment/outdoor exercise equipment.

*Action CW/CC*

- NALC advice on Parish Council meetings after May 7<sup>th</sup>

- Various distributed throughout the month for review.

**13/0421 UPDATES FROM OTHER COMMITTEES AND GROUPS**

None

**14/0421 INFORMATION TO BE FORWARDED TO THE NEXT MEETING & ANY OTHER BUSINESS:**

None

**15/0421: DATE OF NEXT MEETING:**

The AGM & APM meetings to be held 4th May 2021 at 7pm.

The next ordinary Parish Council meeting will progress afterwards.

Signed as a true record: \_\_\_\_\_ Date \_\_\_\_\_

Print name \_\_\_\_\_ Position: \_\_\_\_\_

For more information, or queries please contact the clerk on the below or a Parish Councillor direct.

Parish Clerk: Mrs Claire Challener

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