



**DRAFT MINUTES OF THE TORWORTH PARISH COUNCIL MEETING HELD AT TORWORTH GRANGE
FARM SHOP AND CAFÉ, TORWORTH.
Tuesday October 1st, 2019 at 7:00PM**

PRESENT

Chair: Councillor C. Willis (CW)

Vice-Chair: Councillor J. Helliwell (JH)

Councillors: D. Lacey (DL), R. Willis (RW), M. Lacey (ML)

County Councillor: T. Taylor (TT)

District Councillor:

Clerk: C. Challener (CC)

Apologies: P. Nicholls (PM)

Members of the public: 1

OPEN FOR MEMBERS OF THE PUBLIC

The current owner of the Separatist attends the meeting and presents proposed plans for the conversion of the Separatist building into x4 2 bedroom apartments, and x4 Terraced 3 bedroomed houses.

The proposal has yet to be submitted for as a planning application, but will be imminently.

They plan to convert and restore the Separatist in line with its heritage.

01/1019

WELCOME AND APOLOGIES FOR ABSENCE

The chair opens the meeting welcoming all attendees.

02/1019

DECLARATION OF INTERESTS

None declared

03/1019

CRIME REPORT

2 Crimes reported for August.

1x Huntsman Place of Criminal Damage or arson.

04/1019

COUNTY AND DISTRICT COUNCILLOR'S REPORT

TT Reports the Quarry Planning application has been withdrawn.

The Integrated Transport Scheme - Torworth request that the area/footpath between Barnby Moor and Torworth is repaved due to the ascetics and health and safety associated with the area being in disrepair. This has now been submitted.

Action TT to provide update as advised.

TT to raise with highways the safety of the signage at the High Cables location where the tree has been removed and to progress with the stump removal of the tree.

Action TT

Paddy Tipping's is attending various Parish Council meetings over the course of the next few months. PN to update with locations and times as they are announced.

Action PN

05/1019

MINUTES OF THE LAST MEETING

The minutes of the previous meeting were signed as accurate and as a true record of proceedings.

06/1019

NEW MATTERS ARISING & ONGOING MATTERS

JH met with Highways, they would be happy to fund and provide the welfare facilities to enable us the use of the Community Payback scheme.

Action JH

An increased amount of Dog waste has been noticed, with bags just being thrown into hedges. A request to go to BDC for a bin to be placed near the cemetery. BDC Identify that there is in fact already a bin in close proximity to the cemetery and that this, as all black bins, should be used for disposing of dog waste. They will place a sign on the bin stating that the bin can be used for dog waste.

A request for a bin to be placed in an alternative location to be actioned but denied. PN to be engaged to see if there could be any movement on this.

Action CC

The wooden Torworth sign: The sign is now ready for installation. The sign is to be placed where previously installed.

Action JH/RW

ID badges: CW has a quote for ID Cards and lanyards at £10 per person. Agreed all Parish Councillors to have one. CW has created a mock up and will now progress.

Action CW

Traffic: ML to complete the traffic report for the Baulk, adding in facts, figures, and photographs to enhance TPC's argument for weight restrictions. TT will now address the issue of weight limits on the road after JH found old archives relating to an agreement for the requirements.

Action: ML/TT

Damage caused by vehicles entering/exiting the junction of Baulk Lane and Gt Nth Rd.

TT has asked what measures might be possible (e.g. criteria for establishing weight restrictions on village roads like in Sutton), awaiting response.

Action TT

Torworth Welcome Pack: Information now being progressed.

Action: CC

07/1019 FINANCE

Payments presented and approved for the month were:

Bank Transfer - CChallener Clerk Wages	£	264.25
Bank Transfer -FDamelio Wages	£	114.00
Bank Transfer -OWillis Wages	£	42.50
001222 Torworth Grange Café	£	15.00
Card - Cwillis Cherry Lane	£	64.95

The clerk passes the Bank Reconciliation to all for review.

Clerk to transfer £200 to the Barclays account for use by the chair. The Debit card is to be destroyed and cancelled.

8/1019 AMENITIES AND FACILITIES:

The Village Wardens: perform a litter pick and playpark inspection as required. In addition to the normal warden dutie.The playing field equipment requires cleaning when convenient. Picnic benches to be assessed as to whether they require painting/varnishing prior to winter.

Action: CW

A Gate on the Playing field is agreed to be purchased, originally it was agreed to purchase an off the shelf gate but following a further review it is decided that a bespoke gate is to be purchased which should match the other gate/fencing.

Action: CW/RW/JH

Picnic Bench: The Planks have been purchased, the repair to go ahead.

Action: RW

The Millennial Sign is in disrepair. To be reported to BDC to remove or repair.

Action: CC

A sign is required for the park detailing the location of the Park and contact numbers. CW has mocked up a sign for review by everyone and will now pass to the sign company for creation. The estimated cost is £40 plus VAT (Proposed HH/Second JH, all in favour)

Action: CW

Defibrillator: TPC has now purchased a defibrillator and housing unit. Clerk to progress with installation.

Action: CC/CW

Playground Boundary

RW and the wardens are now progressing with the works but have agreed to leave an area where its believed Hedgehogs are hibernating.

CIL monies earmarked for use of installation of permanent works – additional monies earmarked for posts as needed and ties (etc) of £200 to be reviewed as necessary.

Action CW/RW/JH

The Tree Survey – CW has created work orders in relation to the survey performed, targeting the immediate priority actions. RW is progressing with the wardens.

Replacement Trees agreed upon, in addition Clerk to purchase plus 30 whips for hedging.

Action CW/RW

Ride on Mower:

The LIS bid for the Mower was successful. Quotes to be obtained for a mower and it ascertained whether we need insurance/ a special licence/ a number plate. RW to look into detail. JH to advise the best purchase to be a John Deere.

RW confirms that we don't need to register the mower if storing within 1 km of the field.

It is agreed we need a strimmer to tackle various current jobs (Stihl recommended) – JW and RW to look at.

Quotes for the Mower to be ascertained from Thorne Valley – CW.

Barnby Moor has offered up the trial use of there mower.

Clerk to instigate the process of claiming the funding.

CW to purchase ear defenders, and a housing unit for the various tools the warden have.

Action JH/ RW /CC

The Commemorative Event

JRN contracts have donated to the Parish a Stone to be used for the memorial. This will be placed and concreted in location and the plaque progressed. A dedication event to be held once in position and complete. This will possibly be in the Spring.

No event is to be held in November this year due to PC commitments ML to communicate this via the FB page.

Action JH/CW

The repeat purchase of Lamp post Poppies is discussed and agreed that a further purchase as soon as possible is a good idea. It is agreed to purchase a further 30 at a cost/donation of circa £90. Clerk to purchase when available.

Action CW/CC

Email Addresses: clerk to action use of new addresses.

Preservation Orders: The process being; we request a tree preservation order, BDC review the trees and decide whether the criteria are met, a consultation is held and then the order passed.

The PC want to progress with this and require confirmation of costs and whether per tree or per application. BDC have been emailed and have responded: they require trees to be identified. This is discussed and agreed as being the trees on the Great North Road and the Playground. Clerk to progress.

RW to ask at the next Burial Board meeting whether the trees outside the cemetery could/should be TPO'd.

Action CC/RW

Allotments: The Parish Council would like to review the tenancy agreement. Clerk to obtain for review. The chair asks the council whether it is proper that the Allotment Club is negotiating on our behalf with the solicitor and would like this revoked, and the responsibility to lay with the clerk or that as it currently stands that there is adequate agreements in place in this respect. Following a review of the contract/lease this will be discussed further.

Action CC

The Parish Council are to look at costs for the placement of a portacabin which will act as a village hub on the playing field, electricity costs, water/sewerage to be looked into and costs for the Portacabin. The installation of the Electricity supply is about £1k, The Water application /installation quote stands at £800 (Excluding Severn Trent connection fee). LIS 2020 to be discussed as a possible means for funding in Oct. CW/JH to look at a Portacabin. Clerk has provided information on loans for 2yr and 5 yrs for loans of £5k (and various other) A member of the public is researching possible funding options outside of the LIS/the various Council Grants available.

Hobbit House type units were also explored but currently deemed outside of currently budgetary scope.

Action CW/JH/CC

Clerk to progress with the LIS bid once open. Bid to be placed for the purchase and installation of a Village Hall and drive way.

Action CC

Thank you letter to go to the Litter Busters Team on behalf of the PC.

Action CC

The (revised) Draft Local Minerals plan is reviewed, all factors have clearly been considered and overall the plan is believed robust.

The PC vote in favour of supporting the plan.

The PC have been offered a number established fruit trees which they agree they would like. Trees to be planted in the Playing Field.

A number of other trees to be purchased to go along side of these. In addition 25 Hawthorn whips to be purchased.

Action CW/JH/CC

Clerk to contact Ranskil PC to ascertain whether they received a grant in relation to the **Mayflower events** and if so how and whom with.

Action CC

The Network Railway signs are in need of repair /clean. Clerk to contact railways to see if they can facilitate the request.

Action CC

The wood used for the benches have significantly deteriorated – Clerk to check whether we can claim back monies from the supplier as the wood should have been good for 20yrs.

Action CC

RW to contact planning in regards to the removal of the **hedge removal** along the village boundary towards Ranskil.

Action RW

9/1019 PLANNING ISSUES DECLARED BEFORE OR AT THE MEETING

19/01126/HSE Erect 2 Metre High Wall and Electric Gates to Front Boundary – Support.

10/1019 CORRESPONDENCE AND CORRESPONDENCE TO BE CIRCULATED:

Green Space Comms from Bassetlaw in relation to the services we offer in our Green Space.
Polling Place review from BDC.

Reply from BDC in regards to the bin request.
Scouts Christmas Post request for Support – ML to place on notice board.

11/1019 UPDATES FROM OTHER COMMITTEES AND GROUPS.

None.

12/1019 INFORMATION TO BE FORWARDED TO THE NEXT MEETING & ANY OTHER BUSINESS:

Retirement Gifts for previous Parish Councillors are discussed and monies earmarked. CW to progress.

Action CW

13/1019: DATE OF NEXT MEETING:

The date of the next ordinary parish Council meeting is Tuesday, 5th November 2019 at Torworth Grange Café.

Signed as a true record: _____ Date _____

Print name _____ Position: _____

For more information, or queries please contact the clerk on the below or a Parish Councillor direct.

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