



**DRAFT MINUTES OF THE TORWORTH PARISH COUNCIL MEETING HELD BY VIRTUAL
CONFERENCE
Tuesday May 5th, 2020 at 7:00PM**

PRESENT

Chair: Councillor C. Willis (CW)

Vice-Chair: Councillor J. Helliwell (JH)

Councillors: D. Lacey (DL), R. Willis (RW), A. Duce (AD), M. Lacey (ML)

County Councillor: T. Taylor (TT)

District Councillor:

Clerk: C. Challener (CC)

Apologies: P. Nicholls (PN)

Members of the public: None

OPEN FOR MEMBERS OF THE PUBLIC

Virtual Link to the meeting made available to the public via the facebook page and the village website.

01/0520

WELCOME AND APOLOGIES FOR ABSENCE

The chair opens the meeting welcoming everyone.

02/0520

DECLARATION OF INTERESTS

None declared

03/0520

CRIME REPORT

Due to the current situation the police will no longer be reporting data via the police.co.uk site and therefore no data on crimes will be available to the Parish Council.

Although the Parish Council note many incidents which have occurred including an increase in fly tipping.

04/0520

COUNTY AND DISTRICT COUNCILLOR'S REPORT

Contact details for Citizens' Advice Bassetlaw

General advice: Face to face services have transferred to telephone & webchat, with volunteers providing #adviceathome Advisors can help with enquiries regarding benefits (including Universal Credit, health related benefits & bereavement queries/benefits), employment issues and the Job Retention Scheme (furlough) and local contact details for food parcels, medications services, etc.

- Main local number for general advice (Adviceline): 0300 4568369
- Email advice service: advice@bassetlawca.org.uk

Specialist Services: staff of Macmillan Debt and Energy services are working from home. Home visits have been cancelled, but there are home drop offs for clients affected by cancer and needing to make a claim (by dropping off/collecting their benefit application forms for signature).

- Macmillan Team (Citizens Advice) for benefit support for those affected by cancer: 01909 498889
- Debt Team: 01909 498890

COVID-19 community funding continues to be available

Charities and voluntary groups continue to be invited to apply for a share of Nottinghamshire County Council's £1 million COVID-19 Community Fund, to support them in their valuable work helping vulnerable residents throughout the county during this public health emergency.

Applications are welcome from any such organisations that have not yet made a bid, while any organisations that have already applied to the fund but have not yet heard back from the Council can expect to be contacted soon. We are fast-tracking applications and allocating grants on a daily basis. Here is link to the Coronavirus Community fund page for any groups wishing to apply:

<https://www.nottinghamshire.gov.uk/business-community/community-and-voluntary-sector/supporting-voluntary-sector/covid-19-community-fund>

Thank our Children campaign

The Lord-Lieutenant of Nottinghamshire, Sir John Peace, has launched a major initiative to thank every child and young person in Nottinghamshire for their determination, resilience and motivation during the coronavirus outbreak, and for the part they have played in showing support for our key workers. The campaign features a Certificate of Achievement which is available for anyone to download from Nottinghamshire County Council's website via this link:

https://www.nottinghamshire.gov.uk/council-and-democracy/lord-lieutenant?utm_content=&utm_medium=email&utm_name=&utm_source=govdelivery&utm_term=

Robin Hood Festival cancelled

With a heavy heart our partners at the RSPB have announced the cancellation of the 2020 Robin Hood Festival due to the COVID-19 outbreak. A news release has been published to this effect and can be viewed here:

https://www.nottinghamshire.gov.uk/newsroom/news/annual-robin-hood-festival-cancelled-due-to-covid-19-1?utm_content=&utm_medium=email&utm_name=&utm_source=govdelivery&utm_term=

The Hedgerow removed representing the Parish Boundary has been removed PN has raised this with BDC who have acknowledged that this should not have been removed. PN to progress with BDC.

Action PN

The Integrated Transport Scheme (18/19) Torworth request that the area/footpath between Barnby Moor and Torworth is repaved due to the ascetics and health and safety associated with the area being in disrepair. This has now been submitted.

A new bid for **2019/20** has submitted for Baulk Lane for a weight limit.

Action TT to provide update as advised.

05/0520

MINUTES OF THE LAST MEETING

The minutes of the previous meeting were signed as accurate and as a true record of proceedings.

06/0520

NEW MATTERS ARISING DURING THE MONTH & ONGOING MATTERS

Covid 19: A Ranskil and Torworth Corona Virus help group has been set up to assist anyone in need.

The group can be found on facebook or by contacting the clerk or a village councillor.

Councillor Willis has been delivering food packages and ensuring anyone who has contacted the group within the village has been assisted.

CLlr Willis asks should anyone needing help to contact him..

The wooden Torworth sign: The sign is now ready for installation.

CW has contacted NCC in regards to having planters in addition to the sign. A response has been received agreeing that Highways will come out to site the installation once the planter has been decided on.

Action JH/RW

ID badges: CW has a quote for ID Cards and lanyards at £10 per person. Agreed all Parish Councillors to have one. CW has created a mock up and will now progress.

Action CW

North Notts Landscapes: Grass Cutting around the village to recommence following procedures being put in place by the contractor.

Traffic: ML to complete the traffic report for the Baulk, adding in facts, figures, and photographs to enhance TPC's argument for weight restrictions. TT will now address the issue of weight limits on the road after JH found old archives relating to an agreement for the requirements which have now been sent to TT.

Torworth Welcome Pack: Information now being progressed.

Action: CC

07/0520 FINANCE

Payments presented and approved for the month were:

Bank Transfer - CChallener Clerk Wages	£	269.75
Card - Microsoft Store (Laptop & keyboard)	£	583.54
Card - ICO	£	40.00
Bank Transfer - Insurance	£	629.14
Bank Transfer NALC	£	75.71
Bank Transfer - JBC	£	126.00

A Community Covid Support Grant for £300 in receipt from Notts County Council.

The clerk passes the Bank Reconciliation to all for review.

8/0520 AMENITIES AND FACILITIES:

The Playing Field has been closed in line with Government instruction. No inspections/safety checks to take place, and no grass cuts until after lockdown.

AD to photo the verges during daffodil bloom to map where the gaps are or thinning.

Action: AD

The Village warden has resigned. The PC agree that the position should be recruited for locally. The position to be advertised as Minimum Wage. CW confirms Job requirements/specification and confirms regular (basic) hours, clerk then to advertise requirements. A DBS check will be required. Clerk to put together a job specification.

Action: CW/CC

A Gate on the Playing field is agreed to be purchased, originally it was agreed to purchase an off the shelf gate but following a further review it is decided that a bespoke gate is to be purchased which should match the other gate/fencing.

Action: CW/RW/JH

The Millennial Sign is in disrepair. To be reported to BDC to remove or repair. A response received saying the sign is thought to have been adopted by the PC and is in their ownership now. AD to look at funding/grants available.

Action: AD

Defibrillator: Has now been installed. Further training requirements to be reviewed at a suitable time.

Action: ALL

Playground Boundary

RW is now progressing with the works but have agreed to leave an area where its believed Hedgehogs are hibernating – Works to resume Spring 2020.

A tree within the park has split/partially fallen and damaged the fence. The tree needs removing and the fence repairing. A grant to be looked at for the repair.

CIL monies earmarked for use of installation of permanent works – additional monies earmarked for posts as needed and ties (etc) of £200 to be reviewed as necessary.

Previous works to the playground boundary repair is earmarked. Wire (etc) to be purchased £60

Action CW/RW/JH

The Tree Survey – CW has created work orders in relation to the survey performed, targeting the immediate priority actions. RW to call/email a tree surgeon who has worked on the Burial Grounds to progress.

Action CW/RW

Ride on Mower:

All PCs to have a full induction with JH prior to using the mower.

CW to purchase petrol as needed.

Action JH/ RW /CC/CW

The Memorial Stone.

JRN contracts have donated to the Parish a Stone to be used for the memorial. This will be placed and concreted in location and the plaque progressed. A dedication event to be held once in position and complete. This will possibly be in the Spring.

RW/CW to purchase resin for protecting and securing the rocks in place at £100, proposed AD/DL all in favour .

Action JH/CW/CC

The Village notice Board has some condensation damage. Mould is growing inside on the felt board which needs replacing. RW to look at sealing the inside better and to confirm the felt board measurements for replacement once other work is completed.

Action RW /CC

The Baby Swing seats need replacing . Clerk to progress with the purchase of new ones at £300.

Action RW /CC

Preservation Orders: The process being; we request a tree preservation order, BDC review the trees and decide whether the criteria are met, a consultation is held and then the order passed.

The PC want to progress with this and require confirmation of costs and whether per tree or per application. BDC have been emailed and have responded: they require trees to be identified. This is discussed and agreed as being the trees on the Great North Road and the Playground. Clerk to progress.

RW to ask at the next Burial Board meeting whether the trees outside the cemetery could/should be TPO'd.

Action CC/RW

Allotments: The chair asks the council whether it is proper that the Allotment Club is negotiating on our behalf with the solicitor and would like this revoked, and the responsibility to lay with the clerk or that as it currently stands that there is adequate agreements in place in this respect. Following a review of the contract/lease this will be discussed further. The clerk has now passed the agreement to the chair/vice chair for review.

Action CW/JH

The Parish Council are to look at costs for the placement of a portacabin which will act as a village hub on the playing field, electricity costs, water/sewerage to be looked into and costs for the Portacabin. The installation of the Electricity supply is about £1k plus additional amounts for a meter and trench works, The Water application /installation quote stands at £800 (Excluding Severn Trent connection fee).

CW/JH to look at a Portacabin. Clerk has provided information on loans for 2yr and 5 yrs for loans of £5k (and various other)

A member of the public is researching possible funding options outside of the LIS/the various Council Grants available.

Action CW/JH/CC

The LIS application has been submitted. A bid has been submitted for the purchase of the Electricity Supply for the Playing Field on behalf of the PC and a Fence for the playing field on behalf of the Playing Field Committee.

Action CC/RW/JH

Playing Field Orchard.

The Walnut tree has died, to be replaced and a further fruiting Cherry Tree purchased.

Action RW/JH/CC

The Network Railway signs are in need of repair /clean. Alternative route to be looked at to repair.

Action CC

The wood used for the benches has deteriorated – Clerk to check whether we can claim back monies from the supplier as the wood should have been good for 20yrs.

Action CC

JH to lay **chipping near the Playing Field gate** to infill the marks recently made.

Action JH/RW

With recent flooding, the house on the Baulk Lane is being flooded regular, the lady has contacted Bassetlaw District council but got no where. VIA have been out to the house and provided sand bagging, but no further action to resolve the situation taken. This is reoccurring at each every rain. TT responds that resources are stretched, and houses that are internally flooding are being prioritised. It is likely that this will be addressed by order of priority rank. TT will follow up to see whether the property/incident has been surveyed yet, and relay the cause of the issue.

Action TT

Clerk to look at the **website listings** to see if they can decend in order. Hugo Fox to be contacted.

Action CC

Clerk to register the Defibrillator unit with the authorities.

Action CC

9/0520 PLANNING ISSUES DECLARED BEFORE OR AT THE MEETING

20/00345/OUT: Outline Application with All Matters Reserved to Erect 6 Semi-Detached Dwellings and 2 Detached Dwellings. Rediscussed following significant changes to the proposal.

Response: The opinion of the PC is that the site is overdeveloped in number of dwellings. The PC agrees with the highways response in regards to parking (and being over developed) which has clearly been overlooked.

20/00469/FUL Erect 4 Bedroom Detached Dwelling with Integral Garage: Object on basis of heritage and adding no benefit to the surrounding building and area and on the basis that Torowrth is classed as unsustainable.

10/0520 CORRESPONDENCE AND CORRESPONDENCE TO BE CIRCULATED:

11/0520 UPDATES FROM OTHER COMMITTEES AND GROUPS.

The Chair of the Neighbourhood Plan has resigned: no response has been received from the chair. CW to chase the information. Parish Council to absorb.

Action CW

12/0520 INFORMATION TO BE FORWARDED TO THE NEXT MEETING & ANY OTHER BUSINESS:

None.

13/0520: DATE OF NEXT MEETING:

The date of the next ordinary parish Council meeting is Tuesday, 4th May 2020 by virtual conference.

Signed as a true record: _____ Date _____

Print name _____ Position: _____

For more information, or queries please contact the clerk on the below or a Parish Councillor direct.

Parish Clerk: Mrs Claire Challener

Grove Farm, 101 Town Street, Lound, DN22 8RX. Tel: 01777 816952

parishcouncil@torworth.org.uk