



**DRAFT MINUTES OF THE TORWORTH PARISH COUNCIL MEETING HELD BY VIRTUAL
CONFERENCE
Tuesday May 4th, 2021 at 7:00PM**

PRESENT

Chair: Councillor C. Willis (CW)

Vice-Chair: Councillor J. Helliwell (JH)

Councillors: R. Willis (RW), D. Lacey (DL), A. Duce (AD)

County Councillor: None

District Councillor: None

Clerk: C. Challener (CC)

Apologies: M. Lacey (ML), T. Taylor (TT)

Members of the public: 1

Virtual Link to the meeting made available to the public via the Facebook page and the village website.

OPEN FOR MEMBERS OF THE PUBLIC

Michel Gray introduces himself to the Parish Council as a running candidate for the Ranskil Ward.

02/0521

WELCOME AND APOLOGIES FOR ABSENCE

The chair opens the meeting welcoming everyone.

03/0521

DECLARATION OF INTERESTS

None

04/0521

CRIME REPORT

3 Crimes reported for March 2021

1x other Theft on Huntsman Place

1x Antisocial behaviour on Blacksmiths Lane

1x Antisocial behaviour on Graves Walk

05/0521

COUNTY AND DISTRICT COUNCILLOR'S REPORT

None

CW asks it to be noted that no district council candidates have attended any parish council meetings in the run up to the elections.

06/0521

MINUTES OF THE LAST MEETING

The minutes of the previous meeting were signed as accurate and as a true record of proceedings.

07/0521

COUNCILLOR RAISED ITEMS, MATTERS ARISING DURING THE MONTH & ONGOING MATTERS

A letter of complaint has been written to BDC a response from BDC has been received and deemed disappointing with many of the questions not being answered. BDC to be wrote to requesting further clarification on points missed, all councillors to send the clerk sections requiring clarification.

Action ALL/CC

A review of the Allotment tenancy agreement. (JH/CW) the clerk confirms that the tenancy agreements are being countersigned by the PC. The allotment group to be made aware that the boundary hedge needs to be maintained. It is believed that the allotment tenants have been informed that they are not to have structures on site. Following discussion, the PC agree that they don't have issues with temporary structures being placed on site and it recommended a bond paid to cover any costs, the allotment group to be contacted for their input.

Action: CC

Speed limits This has now been submitted to Highways for consideration.

Great North Road Avenue of Trees (RW)

Ranskill Parish Council have been approached and have agreed to purchase with Torworth PC trees for the Road. CW has liaised with TT/NCC on the best approach. (PARKED)

Irresponsible and dangerous parking on Holds Lane/ The Great North road has been reported multiple times with both the County Council/ Highways and the Police involved. CW suggests putting complaints into HSC/Highways as they occur with photographic evidence. Residents to be urged to complain as incidents occur.

Action: ALL

Clerk to put together the FCC grant application on behalf of the Playing field committee. Hours to be charged to the Parish Council.

Action: CC

The clerk is given delegated decision-making responsibility to ensure business can progress as normal. Delegated Committee meetings to be held as needed for matters relating to planning, H&S etc until the next formal Parish Council meeting in September. Parish Council meetings set for the year as May, September & February.

08/0521 FINANCE

Payments presented and approved for the month were:

Claire Challenger - Salary	£(277.00)
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The clerk passes the Bank Reconciliation to all for review.

A schedule of re-payments is reviewed and agreed for the year.

The AGAR is reviewed by all and signed off by the Parish Council.

9/0521 AMENITIES AND FACILITIES:

A member of the public requests a **bench on the Great North Road**. A community grant to be submitted in June 2021 to progress. (Date delayed due to elections/Purda)

Action: June 2021

Shipping Container: The shipping container has been purchased. The area needs levelling prior to delivery. A quote from>NNL is reviewed. It is agreed that JW and RW will progress with the works themselves. The quote for the supply for the electricity to the container is reviewed and agreed. Shelving to be purchased from JH (£499 v £586 CFS) – the playing field committee are to pay for this.

Action: CC/CW/JH

A Gate on the Playing field is agreed to be purchased, originally it was agreed to purchase an off the shelf gate but following a further review it is decided that a bespoke gate is to be purchased which should match the other gate/fencing.

Action: CW/RW/JH

The Millennial Sign is in disrepair. AD has looked into replacement costs which are coming out circa £200-£300. Various Grants/funding being looked into.

Action: AD

LIS Projects

Electricity Supply:

LIS money for the Electricity supply has been receipted. Quotes for works and work order is outstanding

The Playing Field Fence revised quotes are in, due to an increase in materials both are higher than previous. Another contractor is to be approached and providing the quote is less than £7k (ex vat) works to be progressed. All in costs with skip to be asked for.

Memorial Plaque: JRN contracts have donated to the Parish a Stone to be used for the memorial. This will be placed and concreted in location and the plaque progressed. A dedication event to be held once appropriate.

CW presents some suggestions to the PC in regard to the wording of the plaque. This is agreed on.

CW suggests adding specific personal details on to the website to record the history and memory of the people who served from the village, all agree this is a good sentiment. CW to progress with a brass plaque, oak backed with black letters.

RW/CW to purchase resin for protecting and securing the rocks in place at £100, proposed AD/DL all in favour.

Action CW/RW

Preservation Orders: The process being we request a tree preservation order, BDC review the trees and decide whether the criteria are met, a consultation is held and then the order passed.

The PC want to progress with this and require confirmation of costs and whether per tree or per application. BDC have been emailed and have responded: they require trees to be identified. This is discussed and agreed as being the trees on the Great North Road and the Playground. Clerk to progress.

Action CC

The Parish Council are to look at costs for the placement of a portacabin which will act as a village hub on the playing field, electricity costs, water/sewerage to be looked into and costs for the Portacabin. The installation of the Electricity supply is circa £1k plus additional amounts for a meter and trench works, The Water application /installation quote stands at £800 (Excluding Severn Trent connection fee). JH to contact an electrician for a schedule of works and quote to progress with the Electricity supply

Action CW/JH/CC

More trees to be purchased for the playing field later in the year (September)

Village Hall design and plans/ requirements to be progressed, with funding looked into.

Action CW/CC

Volunteers or a Village warden is required to keep on top of monthly jobs. A repertoire of volunteers to be put together. CW to send out a list of jobs to everyone.

Action CW

10/0521 PLANNING ISSUES DECLARED BEFORE OR AT THE MEETING

AD gives an update on planning enquiries in relation to the planning development on the Great North Road.

CW notes the condition of the roads due to the increased traffic due to the multiple developments.

Planning Applications on consultation:

21/00516/FUL | Convert Former Cart Shed into Residential Use | Barn 4 Manor Farm Great North Road Torworth Nottinghamshire DN22 8NU – No Objection.

Determinations from previous Applications:

None

11/0521 – STREET NAME OBSERVATION

None

12/0521 CORRESPONDENCE AND CORRESPONDENCE TO BE CIRCULATED:

- Various distributed throughout the month for review.

13/0521 UPDATES FROM OTHER COMMITTEES AND GROUPS

None

14/0521 INFORMATION TO BE FORWARDED TO THE NEXT MEETING & ANY OTHER BUSINESS:

None

15/0521: DATE OF NEXT MEETING:

September 7th 2021

Signed as a true record: _____ Date _____

Print name _____ Position: _____

For more information, or queries please contact the clerk on the below or a Parish Councillor direct.
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