



**DRAFT MINUTES OF THE TORWORTH PARISH COUNCIL MEETING HELD BY VIRTUAL  
CONFERENCE  
Tuesday November 3rd, 2020 at 7:00PM**

**PRESENT**

**Chair:** Councillor C. Willis (CW)

**Vice-Chair:** Councillor J. Helliwell (JH)

**Councillors:** D. Lacey (DL), R. Willis (RW), A. Duce (AD), M. Lacey (ML)

**County Councillor:** T. Taylor (TT)

**District Councillor:** Absent

**Clerk:** C. Challener (CC)

**Apologies:** P. Nicholls (PN)

**Members of the public:** 0

*Virtual Link to the meeting made available to the public via the facebook page and the village website.*

*OPEN FOR MEMBERS OF THE PUBLIC*

**02/1120**

**WELCOME AND APOLOGIES FOR ABSENCE**

The chair opens the meeting welcoming everyone.

**03/1120**

**DECLARATION OF INTERESTS**

None

**04/1120**

**CRIME REPORT**

4 Crimes Reported in September

1x Blacksmith Lane of Vehicle Crime.

1x Huntsman Place of Criminal Damage.

2x Underwood Avenue of Violence.

A bag of decomposing animal bones have been found. This consisted of deer and sheep. It is believed to relate to poaching activity.

**05/1120**

**COUNTY AND DISTRICT COUNCILLOR'S REPORT**

County Report

TT reminds every one of the websites, County Council hub and app in relation to referring people to Covid related concerns and issues.

Most services are available online, and meetings are being conducted online.

Covid cases are reported to be upward trending for Bassetlaw.

TT pleads that members of the public use reliable forums of information for Covid information and not social media outlets.

Notts CC have wrote to the minister for consideration to proceed to a unitary council, a response has been received back to say that Notts isn't being considered in the first tranch of consolidation but may wish to progress with plans for future consideration.

The Committee to discuss the LIS funding is to take place next week, the PC bid has been recommended for granting.

The Planning Committee have contacted TT to update on the Daneshill Planning application to say that the Secretary of State has yet to provide a response.

District Councillor Report – report submitted by email:

Hedgerow – I have chased an update regarding the removal of the hedgerow, asking what action has been taken, as previously informed that a removal notice would have been required. I am still waiting for a response and will forward as soon as I get something. I have been dealing with planning on this matter. I have also asked if no action has been taken, what are the reasons for this.

101 – I would like to remind the residents of Torworth to use the 101 online or phone line to report Anti social behaviour (ASB) I have received a number of concerns from residents regarding ASB on Underwood Ave, the more we use 101 to report this kind of behaviour the more likely we are to gain a better police presence.

Community grant – I still have funds available in my community grant fund, if you need anything please complete an application and I will process straight away.

**The Hedgerow** representing the Parish Boundary has been removed PN has raised this with BDC who have acknowledged that this should not have been removed. PN to progress with BDC. (See above)

*Action PN*

**The Integrated Transport Scheme** (18/19) Torworth request that the area/footpath between Barnby Moor and Torworth is repaved due to the ascetics and health and safety associated with the area being in disrepair. This has now been submitted.

A new bid for **2019/20** has submitted for Baulk Lane for a weight limit.

*Action TT to provide update as advised.*

#### **06/1120**

##### **MINUTES OF THE LAST MEETING**

The minutes of the previous meeting were signed as accurate and as a true record of proceedings.

#### **07/1120**

##### **NEW MATTERS ARISING DURING THE MONTH & ONGOING MATTERS**

**The wooden Torworth sign:** The sign is now ready for installation.

*Action JH/RW*

**ID badges:** CW has a quote for ID Cards and lanyards at £10 per person. Agreed all Parish Councillors to have one. CW has created a mock-up and will now progress.

*Action CW*

**Traffic:** ML to complete the traffic report for the Baulk, adding in facts, figures, and photographs to enhance TPC's argument for weight restrictions. TT will now address the issue of weight limits on the road after JH found old archives relating to an agreement for the requirements which have now been sent to TT.

**Torworth Welcome Pack:** to be reviewed by PC, further pages/input required.

*Action: ALL*

#### **08/1120 FINANCE**

**Payments presented** and approved for the month were:

Clerks Salary	£277.00
Fasthosts Internet	£25.18
Tree Surgeon	£930.00
Stationary	£9.51
Zoom	£7.20
Daffodils	£20.00
Warden	£130.80

The clerk passes the Bank Reconciliation to all for review.

#### **9/1120 AMENITIES AND FACILITIES:**

**Daffodils purchased** have now been planted by the wardens.

**Playing Field Weeds:** plantain is infesting the playing field. Clerk to get quotes for weed spraying treatment.

*Action: CC*

A member of the public requests a **bench on the Great North Road**, this to be reviewed again in a few months. Highways have been consulted and requirements outlined. Quote for installation works to be looked into. Monies to be earmarked in the 21/22 Budget.

*Action: Review February 2021*

**Shipping Container:** A shipping container, lock box and shelving are to be purchased to secure Parish Council equipment on the playing field - at the corner near the beacon, length along fence 3 doors facing towards the swings. Prior to purchase it to be confirmed that whether planning permission may be required. Security measures to be considered prior to purchase. The playing field committee to donate monies as they will also use the container for storage - £700 donation agreed, Parish Council to provide the remaining amount.

Combes Farms quote agreed on, Grade A or B depending on availability to be purchased. Shelving to be purchased separately.

Circa 6 tonnes of hardcore required for the purpose – 20 to be purchased for pricing, remaining hardcore to be used elsewhere in the playing field.

Site to be prepared first.

*Action: CC*

#### **Accessibility Statement**

The statement has now been added to the website, further work required to make historic documents compliant.

*Action: CC*

**A Gate on the Playing field** is agreed to be purchased, originally it was agreed to purchase an off the shelf gate but following a further review it is decided that a bespoke gate is to be purchased which should match the other gate/fencing.

*Action: CW/RW/JH*

**The Millennial Sign is in disrepair.** To be reported to BDC to remove or repair. A response received saying the sign is thought to have been adopted by the PC and is in their ownership now. AD to look at funding/grants available.

*Action: AD*

#### **Playground Boundary**

Grant applied to assist with the boundary fence.

*Action CW/RW/JH*

**The Trees in the Playing Field** – the tree surgeon has been contacted in regard to chipping the brush. A quote of £300 has been given. All agree to progress.

*Action RW/CC*

**Memorial Plaque:** JRN contracts have donated to the Parish a Stone to be used for the memorial. This will be placed and concreted in location and the plaque progressed. A dedication event to be held once appropriate.

CW presents some suggestions to the PC in regard to the wording of the plaque. This is agreed on.

CW suggests adding specific personal details on to the website to record the history and memory of the people who served from the village, all agree this is a good sentiment. CW to progress with a brass plaque, oak backed with black letters.

RW/CW to purchase resin for protecting and securing the rocks in place at £100, proposed AD/DL all in favour.

CC to apply to PN for a community Grant.

**Lamp Post Poppies** – purchased.

**Street Lights** – a number of street lights seem to be staying on in the day, AD is reporting them as she notices them. The lights affected are on Holds Lanes and the Great North Road. TT will send an additional email to VIA as a follow up.

*Action TT*

**Preservation Orders:** The process being; we request a tree preservation order, BDC review the trees and decide whether the criteria are met, a consultation is held and then the order passed. The PC want to progress with this and require confirmation of costs and whether per tree or per application. BDC have been emailed and have responded: they require trees to be identified. This is discussed and agreed as being the trees on the Great North Road and the Playground. Clerk to progress.

*Action CC*

**Allotments:** The chair asks the council whether it is proper that the Allotment Club is negotiating on our behalf with the solicitor and would like this revoked, and the responsibility to lay with the clerk or that as it currently stands that there is adequate agreements in place in this respect. Following a review of the contract/lease this will be discussed further. The clerk has now passed the agreement to the chair/vice chair for review.

*Action CW/JH*

**The Parish Council are to look at costs for the placement of a portacabin which will act as a village hub on the playing field,** electricity costs, water/sewerage to be looked into and costs for the Portacabin. The installation of the Electricity supply is circa £1k plus additional amounts for a meter and trench works, The Water application /installation quote stands at £800 (Excluding Severn Trent connection fee).

*Action CW/JH/CC*

**Playing Field Orchard.**

The Walnut tree has died, to be replaced and a further fruiting Cherry Tree purchased. Trees available from November. A number of apple trees have also been donated by people of the village.

*Action RW/JH/CC*

**Speed Limits:** JH asks whether the PC needs to look at reducing some speed limits within the village due to the likely increase in traffic proposed coming through the village, he identifies the Baulk and Daneshill with a suggestion on reducing the speed limit from 40 to 30 mph. All agree it to be a good idea. JH to gather information to support the proposal.

*Action JH/CC/TT*

The hedge on Holds Lane is still an issue, the tenant has been quoted by A1 housing for the works. This issue is resulting in the public being unable to use the pavement. TT to progress through Highways.

*Action TT*

Parking on Holds Lane is reported as an issue due to all the works taking place on the Great North Rd. Clerk to contact the owners of the building/businesses.

*Action CC*

CW raises the **trees on the Great North Rd** being marked for works. TT advises this is due to disease and forwards the works order on for information, confirming where possible these will be replaced.

**10/1120 PLANNING ISSUES DECLARED BEFORE OR AT THE MEETING**

- 20/01390/PDN | Notification for Prior Approval For Change of Use of Agricultural Buildings to 1 Dwelling (Class C3) | Agricultural Building South Of Daneshill Road Torworth Nottinghamshire (permitted development)

**Determinations from previous Applications:**

Nottinghamshire County Council Planning - Electronic Consultation for Daneshill Landfill Site, Daneshill Road, Lound, DN22 8RB F/4120 – APPROVED Subject to secretary state review.

**11/1120 CORRESPONDENCE AND CORRESPONDENCE TO BE CIRCULATED:**

- PN advises that he will remain in position as District Councillor until the next Elections.
- A resident contacted RW in regards to leaves (trees owned by NCC) which had fallen into garden, TT advises that the resident should contact NCC for assistance.

**12/1120 UPDATES FROM OTHER COMMITTEES AND GROUPS.**

**The Chair of the Neighbourhood Plan has resigned:** Parish Council to absorb.

*Action CW*

**13/1120 INFORMATION TO BE FORWARDED TO THE NEXT MEETING & ANY OTHER BUSINESS:**

Allotments tenancy agreement.

**14/1120: DATE OF NEXT MEETING:**

The date of the next ordinary parish Council meeting is Tuesday, 1st December 2020 at 7pm.

Signed as a true record: \_\_\_\_\_ Date \_\_\_\_\_

Print name \_\_\_\_\_ Position: \_\_\_\_\_

For more information, or queries please contact the clerk on the below or a Parish Councillor direct.

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