



**DRAFT MINUTES OF THE TORWORTH PARISH COUNCIL MEETING HELD AT TORWORTH GRANGE
FARM SHOP AND CAFÉ, TORWORTH.
Tuesday September 10th, 2019 at 7:00PM**

PRESENT

Chair: Councillor C. Willis (CW)

Vice-Chair: Councillor J. Helliwell (JH)

Councillors: D. Lacey (DL), R. Willis (RW), M. Lacey (ML)

County Councillor: T. Taylor (TT)

District Councillor: P. Nicholls (PM)

Clerk: C. Challener (CC)

Apologies: none

Members of the public: 1

OPEN FOR MEMBERS OF THE PUBLIC

The public raise concerns in relation to the activity potentially occurring at the works near Daneshill Lakes and that they appear to be in conflict of their planning application. (RW to review)

01/0919

WELCOME AND APOLOGIES FOR ABSENCE

The chair opens the meeting welcoming all attendees.

02/0919

DECLARATION OF INTERESTS

None declared

03/0919

CRIME REPORT

2 Crimes reported for July.

1x Huntsman Place of Violence or Sexual Offence

1x Holds Lane of Violence or Sexual Offence

04/0919

COUNTY AND DISTRICT COUNCILLOR'S REPORT

The Integrated Transport Scheme - Torworth request that the area/footpath between Barnby Moor and Torworth is repaved due to the ascetics and health and safety associated with the area being in disrepair. This has now been submitted.

Action TT to provide update as advised.

TT to raise with highways the safety of the signage at the High Cables location where the tree has been removed and to progress with the stump removal of the tree.

Action TT

The Draft Minerals Plan consultation is now open: clerk to forward information to PC and add to the Agenda for next months agenda.

Action CC

Torworth would like another Poppy collection box for November.

Action TT

Paddy Tippings is attending various Parish Council meetings over the course of the next few months. PN to update with locations and times as they are announced.

Action PN

05/0919

MINUTES OF THE LAST MEETING

The minutes of the previous meeting were signed as accurate and as a true record of proceedings.

06/0919

NEW MATTERS ARISING & ONGOING MATTERS

IGas have donated 8 concrete boulevards to the PC to be used as needed upon request to the PC. Its hoped they can be used at fly tipping hot spots to restrict vehicle access.

Ranskil PC have been contacted they have historically had a PCSO attend meetings, although few and far between. Our designated PCSO is now on maternity leave with no backfill/cover.

An increased amount of Dog waste has been noticed, with bags just being thrown into hedges. A request to go to BDC for a bin to be placed near the cemetery. BDC Identify that there is in fact already a bin in close proximity to the cemetery and that this, as all black bins, should be used for disposing of dog waste. They will place a sign on the bin stating that the bin can be used for dog waste.

A request for a bin to be placed in an alternative location to be actioned.

Action CC

The wooden Torworth sign: The sign is now ready for installation. The sign is to be placed where previously installed.

Action JH/RW

ID badges: CW has a quote for ID Cards and lanyards at £10 per person. Agreed all Parish Councillors to have one. CW has created a mock up and will now progress.

Action CW

Traffic: ML to complete the traffic report for the Baulk, adding in facts, figures, and photographs to enhance TPC's argument for weight restrictions. TT will now address the issue of weight limits on the road after JH found old archives relating to an agreement for the requirements.

Action: ML/TT

Damage caused by vehicles entering/exiting the junction of Baulk Lane and Gt Nth Rd.

TT has asked what measures might be possible (e.g. criteria for establishing weight restrictions on village roads like in Sutton), awaiting response.

Action TT

Torworth Welcome Pack: Information now being progressed.

Action: CC

07/0919 FINANCE

Payments presented and approved for the month were:

Clerk Wages	£	264.25
Warden Wages	£	93.50
Warden Wages	£	93.50
Room Rental	£	15.00
North Notts Landscapes - Grass Cut	£	510.00
Playing Field Independent Inspection - Annual Inspection	£	102.00

The clerk passes the Bank Reconciliation to all for review.

Clerk to transfer £200 to the Barclays account for use by the chair. The Debit card is to be destroyed and cancelled.

A Gate on the Playing field is agreed to be purchased, originally it was agreed to purchase an off the shelf gate but following a further review it is decided that a bespoke gate is to be purchased which should match the other gate/fencing.

Action: CW/RW/JH

8/0919 AMENITIES AND FACILITIES:

The Village Wardens: perform a litter pick and playpark inspection as required. In addition to the normal warden duties, the Millennial walk sign to be cleaned. The playing field equipment requires cleaning when convenient. Daffodils to be purchased and planted - £100 agreed. Picnic benches to be assessed as to whether they require painting/varnishing prior to winter.

Action: CW

Picnic Bench: The Planks have been purchased, the repair to go ahead.

Action: RW

A sign is required for the park detailing the location of the Park and contact numbers. CW has mocked up a sign for review by everyone and will now pass to the sign company for creation. The estimated cost is £40 plus VAT (Proposed HH/Second JH, all in favour)

Action: CW

Defibrillator: TPC has now purchased a defibrillator and housing unit. Clerk to progress with installation.

Action: CC/CW

Playground Boundary

RW and the wardens are now progressing with the works but have agreed to leave an area where its believed Hedgehogs are hibernating.

CIL monies earmarked for use of installation of permanent works – additional monies earmarked for posts as needed and ties (etc) of £200 to be reviewed as necessary.

Action CW/RW/JH

The Tree Survey – CW has created work orders in relation to the survey performed, targeting the immediate priority actions. RW is progressing with the wardens.

Replacement Trees agreed upon, in addition Clerk to purchase plus 30 whips for hedging.

Action CW/RW

Ride on Mower:

The LIS bid for the Mower was successful. Quotes to be obtained for a mower and it ascertained whether we need insurance/ a special licence/ a number plate. RW to look into detail. JH to advise the best purchase to be a John Deere.

RW confirms that we don't need to register the mower if storing within 1 km of the field.

It is agreed we need a strimmer to tackle various current jobs (Stihl recommended) – JW and RW to look at.

Quotes for the Mower to be ascertained from Thorne Valley – CW.

Barnby Moor has offered up the trial use of there mower.

Clerk to instigate the process of claiming the funding.

CW to purchase ear defenders, and a housing unit for the various tools the warden have.

Action JH/ RW /CC

The Commemorative Event

A formal memorial plaque is discussed and agreed for progression (WW1).

A bronze/brass plaque agreed on, to be mounted on a local stone. JH to contact a stone mason for ideas on cost.

£150 Agreed for the purchase of an a4 sized plaque.

Action JH/CW

The repeat purchase of Lamp post Poppies is discussed and agreed that a further purchase as soon as possible is a good idea. It is agreed to purchase a further 30 at a cost/donation of circa £90. Clerk to purchase when available.

Action CW/CC

Email Addresses: clerk to action use of new addresses.

Preservation Orders: The process being; we request a tree preservation order, BDC review the trees and decide whether the criteria are met, a consultation is held and then the order passed.

The PC want to progress with this and require confirmation of costs and whether per tree or per application. BDC have been emailed and have responded: they require trees to be identified. This is discussed and agreed as being the trees on the Great North Road and the Playground. Clerk to progress.

RW to ask at the next Burial Board meeting whether the trees outside the cemetery could/should be TPO'd.

Action CC/RW

Allotments: The Parish Council would like to review the tenancy agreement. Clerk to obtain for review. The chair asks the council whether it is proper that the Allotment Club is negotiating on our behalf with the solicitor and would like this revoked, and the responsibility to lay with the clerk or that as it currently stands that there is adequate agreements in place in this respect. Following a review of the contract/lease this will be discussed further.

Action CC

The PC discuss the VAT recovered on the purchase of the **playing field swings** and agree that this should be donated to the **Playing Field Committee** for further use on the playing field. Clerk to action – amounts circa £298. Proposed RW, JH all agree.

Action CC

The Playing Field Committee has purchased a Gazebo (x2), the Parish Council discuss and as they will use the Gazebo they commit to funding half of the purchase. One of the Gazebos requires a new top, which will cost circa £214. Clerk to transfer £ to the playing field committee.

Action CC

The Parish Council are to look at costs for the placement of a portacabin which will act as a village hub on the playing field, electricity costs, water/sewerage to be looked into and costs for the Portacabin. The installation of the Electricity supply is about £1k, The Water application /installation quote stands at £800 (Excluding Severn Trent connection fee). LIS 2020 to be discussed as a possible means for funding in Oct. CW/JH to look at a Portacabin. Clerk has provided information on loans for 2yr and 5 yrs for loans of £5k (and various other) A member of the public is researching possible funding options outside of the LIS/the various Council Grants available.

Hobbit House type units were also explored but currently deemed outside of currently budgetary scope.

Action CW/JH/CC

Clerk to progress with the LIS bid once open. Bid to be placed for the purchase and installation of a Village Hall and drive way.

Thank you letter to go to the Litter Busters Team on behalf of the PC.

Action CC

9/0919 PLANNING ISSUES DECLARED BEFORE OR AT THE MEETING

None

10/0919 CORRESPONDENCE AND CORRESPONDENCE TO BE CIRCULATED:

11/0919 UPDATES FROM OTHER COMMITTEES AND GROUPS

The CLG is to close its group. IGas have now reverted land back to its original state.

The Scarecrow Festical Group are to meet to discuss the way forward with the festival.

12/0919 INFORMATION TO BE FORWARDED TO THE NEXT MEETING & ANY OTHER BUSINESS:

Draft Mineral Plan

Retirement Gifts for previous Parish Councillors are discussed and monies earmarked. CW to progress.

Action CW

13/0919: DATE OF NEXT MEETING:

The date of the next ordinary parish Council meeting is Tuesday, 1st October 2019 at Torworth Grange Café.

Signed as a true record: _____ Date _____

Print name _____ Position: _____

For more information, or queries please contact the clerk on the below or a Parish Councillor direct.

Parish Clerk: Mrs Claire Challener

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